



*Castle House  
Great North Road  
Newark  
NG24 1BY*

*Tel: 01636 650000*  
[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

**Monday, 15 May 2023**

**Chairman: Councillor S Saddington**

**To all Members of the Council:**

**MEETING: Full Council**

**DATE: Tuesday, 23 May 2023 at 6.00 pm**

**VENUE: Civic Suite, Castle House, Great North Road,  
Newark, Nottinghamshire, NG24 1BY**

**You are hereby requested to attend the above Meeting to be held at the time/place  
and on the date mentioned above for the purpose of transacting the  
business on the Agenda as overleaf.**

If you have any queries please contact Nigel Hill Tel: 01636 655243 Email: [Nigel.hill@newark-sherwooddc.gov.uk](mailto:Nigel.hill@newark-sherwooddc.gov.uk)

## AGENDA

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1. Apologies for absence	
2. Election of the Chairman for 2023/24	
3. Chairman to Sign Declaration of Acceptance of Office	
4. Election of Vice-Chairman of the Council for 2023/24	
5. Vice-Chairman to Sign Declaration of Acceptance of Office	
6. Declarations of Interest by Members and Officers	
7. Notification to those present that the meeting will be recorded and streamed online	
8. Minutes from the meeting held on 9 March 2023	4 - 31
9. Announcements which the Chairman and / or the Chief Executive may wish to lay before the Council	
10. In accordance with Rule No. 3.1 to receive the presentation or the debating of any Petitions from Members of the Council (if any)	
11. Questions from Members of the Public and Council	
12. To Appoint an Executive Leader	
13. To Note the Leader's Appointment of the Deputy Leader, Cabinet Members and Portfolio Holders	To Follow
14. Political Composition of the Council and Allocation of Seats on Committees to Political Groups	To Follow
15. To Allocate Chairpersons, Vice-Chairpersons and Members to Committees etc.	To Follow
16. Appointment of Independent Persons	32 - 33
17. Notices of Motion (if any)	
18. Minutes for Noting	
(a) Cabinet - 21 March 2023	34 - 39
(b) Executive Shareholder Committee - 21 March 2023	40 - 43
(c) Policy and Performance Improvement Committee - 6 March 2023	44 - 48

(d)	Planning Committee - 16 March 2023	49 - 54
(e)	Planning Committee - 20 April 2023	55 - 69
(f)	Audit and Governance Committee - 6 April 2023	70 - 74
(g)	General Purposes Committee - 2 March 2023	75 - 78
(h)	Licensing Committee - 2 March 2023	79 - 80

19. Exclusion of the Press and Public

To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

20. Record of Urgent Decisions 81 - 97

Participation in Local Authority Housing Fund Project (Exempt)

Health and Safety Works at Southwell Leisure Centre (Exempt)

Alexander Lodge Temporary Accommodation – Additional Budget Request (Exempt)

# Agenda Item 8

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Full Council** held in the Civic Suite, Castle House, Great North Road, Newark, Nottinghamshire, NG24 1BY on Thursday, 9 March 2023 at 6.00 pm.

PRESENT: Councillor S Saddington (Chairman)  
Councillor Mrs L Hurst (Vice-Chairman)

Councillor L Brazier, Councillor M Brock, Councillor Mrs B Brooks, Councillor S Carlton, Councillor M Cope, Councillor Mrs R Crowe, Councillor R Crowe, Councillor D Cumberlidge, Councillor Mrs L Dales, Councillor A Freeman, Councillor K Girling, Councillor L Goff, Councillor P Harris, Councillor S Haynes, Councillor Mrs R Holloway, Councillor R Jackson, Councillor J Kellas, Councillor B Loughton, Councillor J Lee, Councillor D Lloyd, Councillor Mrs S Michael, Councillor P Peacock, Councillor M Pringle, Councillor Mrs P Rainbow, Councillor M Skinner, Councillor T Smith, Councillor I Walker, Councillor K Walker, Councillor T Wendels, Councillor R White, Councillor T Wildgust and Councillor Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor R Blaney, Councillor L Brailsford, Councillor Mrs E Davis, Councillor N Mison and Councillor T Thompson

### 59 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor P Harris declared a personal interest in the Brompton Bike Rental Service which was subject to a Member question at Agenda Item No. 7. The Council noted the interests previously declared in Agenda Item No. 17 - Minutes for Noting.

### 60 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

Other than the Council recording in accordance with usual practice, there were no declarations of intention to record the meeting.

### 61 MINUTES FROM THE MEETING HELD ON 7 FEBRUARY 2023

AGREED that that minutes of the meeting held on 7 February 2023 be approved as a correct record and signed by the Chairman.

### 62 COMMUNICATIONS WHICH THE CHAIRMAN, LEADER, CHIEF EXECUTIVE OR PORTFOLIO HOLDERS MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman informed the Council that her recent Musical Night at North Muskham had raised £1235 for her charity, Childrens' Bereavement, and she thanked all Members for their support during her busy civic year as Chairman.

63 IN ACCORDANCE WITH RULE NO. 3.1 TO RECEIVE THE PRESENTATION OR THE DEBATING OF ANY PETITIONS FROM MEMBERS OF THE COUNCIL

In accordance with Council Procedure Rule No. 3.1, Councillor P Peacock presented a petition with 525 signatures which opposed any further housing developments in Clipstone without the appropriate community infrastructure.

64 QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCIL

In accordance with Council Procedure Rule No. 3.3.3, Councillor L Goff submitted a question to the Council. Details of the question put forward and the response given from Councillor Mrs R Holloway are attached as Appendix A to these minutes.

65 REVENUE BUDGET AND COUNCIL TAX SETTING FOR 2023/24

The Council considered the report of the Leader of the Council relating to the Revenue Budget and Council Tax Setting for 2023/24.

The report indicated that, in setting the level of Council Tax for 2023/2024, it was necessary to consider the requirements of the Council Tax Collection Fund for 2023/2024. This incorporated the District Council's Council Tax Requirement, Parish Council Precepts and the Council Tax requirements of Nottinghamshire County Council, the Nottinghamshire Police & Crime Commissioner and the Nottinghamshire Fire & Rescue Service.

The Cabinet, at its meeting held on 21 February 2023, recommended that the District Council's Council Tax Requirement for 2023/2024, excluding Parish Council precepts, should be £16,959,000 as detailed in the Council's Budget Book for 2023/2024.

It was reported that all Parish Council precepts had been received. Parish precepts totalled £3,572,738.30.

Nottinghamshire County Council had set a precept on Newark & Sherwood District Council's Collection fund for 2023/2024 of £72,033,406.00. The Nottinghamshire Police & Crime Commissioner had set a precept on Newark & Sherwood District Council's Collection fund for 2023/2024 of £11,249,708.52, and the Nottingham and Nottinghamshire Fire & Rescue Service had proposed a precept on Newark & Sherwood District Council's Collection fund for 2023/2024 of £3,743,216.00.

Councillor P Peacock moved and Councillor L Brazier seconded an amendment to the report recommendations, the effect of which was for a Council Tax freeze for 2023/24.

Members debated the proposed amendment and in being put to the vote, it was lost with 9 votes for and 25 against.

The Council considered the substantive motion and it was AGREED (with 25 votes for and 9 against) that the recommendations as set out in the report and attached as Appendix B to these minutes be approved.

In accordance with Procedure Rule No. 5.6.1 a recorded vote was taken as follows:

<b>Councillor</b>	<b>Vote</b>
Lee Brazier	Against
Malcolm Brock	Against
Mrs Betty Brooks	For
Scott Carlton	For
Max Cope	For
Mrs Rita Crowe	For
Robert Crowe	For
Donna Cumberlidge	Against
Mrs Linda Dales	For
Andrew Freeman	Against
Keith Girling	For
Laurence Goff	Against
Peter Harris	Against
Simon Haynes	For
Mrs Rhona Holloway	For
Mrs Lydia Hurst	For
Roger Jackson	For
Jack Kellas	For
Bruce Laughton	For
Johno Lee	For
David Lloyd	For
Mrs Sylvia Michael	For
Paul Peacock	Against
Mike Pringle	Against
Mrs Penny Rainbow	For
Mrs Sue Saddington	For
Mathew Skinner	For
Tom Smith	For
Ivor Walker	For
Keith Walker	For
Tim Wendels	For
Miss Ronnie White	For
Tim Wildgust	For
Mrs Yvonne Woodhead	Against

66 CAPITAL PROGRAMME BUDGET 2023/24 TO 2026/27

The Council considered the report of the Deputy Chief Executive / Director – Resources and Section 151 Officer which set out the proposed Capital Programme for the period 2023/24 to 2026/27. Following the Cabinet’s consideration of the Capital Programme at its meeting on 21 February 2023 and in accordance with Financial Regulation 6.2.3, the final programme was recommended to Council for approval. Attached as Appendix 1 to the report was the report submitted to the Cabinet on 21 February 2022 which detailed the resources available, the Council’s existing committed programme and the priority schemes identified.

The Capital Programme for 2023/24 to 2026/27 proposed investment of £129.298m over the 4 year programme, including Housing Services £50.607m (made up of Property Investment and the New Build Programme) and General Fund £78.691m (made up of various general fund projects). The expenditure was financed by a combination of Government Grants, Third Party Contributions, Capital Receipts, Revenue Support (through the HRA Major Repairs Reserve, General Fund reserves) and borrowing.

AGREED (unanimously) that:

- a) the General Fund schemes shown in Appendix A to the report and the Housing Revenue Account schemes shown in Appendix B to the report be approved as committed expenditure in the Capital Programme;
- b) the Capital Programme be managed in accordance with Financial Regulation 6.2.3;
- c) in accordance with the delegation to the Section 151 Officer in the Council's Constitution to arrange financing of the Council's Capital Programme, the Capital Programme for the financial years 2023/24 to 2026/27 be financed to maximise the resources available, having regard to the provisions of the Local Government and Housing Act 1989 and subsequent legislation; and
- d) any changes above the limit delegated to the Section 151 Officer (i.e., £10,000), either in funding or the total cost of the capital scheme, be reported to the Cabinet for consideration.

67 MEDIUM TERM FINANCIAL PLAN 2023/24 TO 2026/27

The Council considered the report of the Deputy Chief Executive and Director – Resources and Section 151 Officer which sought approval for the Council's Medium Term Financial Plan (MTFP) for the four financial years between 1 April 2023 and 31 March 2027 (2023/24 to 2026/27). A copy of the Plan was attached as an Appendix to the report. The MTFP aimed to provide both Members and officers with a clear financial framework for delivering the Council's Community Plan objectives over the next four years. Updating the MTFP was an essential pre-requisite to the annual budget setting for future years.

The MTFP showed that the Council was able to set a balanced budget for 2023/24, but would need to reduce expenditure or increase income in order to mitigate future anticipated shortfalls in funding. The Council would need to continually consider how best to manage demand for its services, as well as monitoring and reviewing how best to deliver services.

AGREED (unanimously) that the Medium Term Financial Plan (MTFP) for 2023/24 to 2026/27 be approved.

68 TREASURY MANAGEMENT, CAPITAL AND INVESTMENT STRATEGIES 2023/24

The Council considered the report Deputy Chief Executive / Director - Resources and Section 151 Officer which sought approval for the Treasury Management Strategy, Capital and Non-Treasury Investment strategies which had all been updated in accordance with latest guidance and in line with legislative requirements. The strategies were attached as appendices to the report. The Audit & Governance Committee had considered all three strategies at their meeting held on 1 February 2023 and recommended these to Full Council for approval.

AGREED (unanimously) that Council approves:

- a) the Treasury Management Strategy 2023/24, incorporating the Borrowing Strategy and the Annual Investment Strategy (Appendix A to the report);
- b) the Treasury Prudential Indicators and Limits, contained within Appendix A to the report;
- c) the Authorised Limit Treasury Prudential Indicator, contained within Appendix A to the report;
- d) the Capital Strategy 2023/24 (Appendix B to the report);
- e) the Capital Prudential Indicators and Limits for 2023/24, contained within Appendix B to the report;
- f) the Minimum Revenue Provision (MRP) Policy Statement as contained within Appendix D to the report, which sets out the Council's policy on MRP;
- g) the Flexible Use of Capital Receipts Strategy (Appendix E to the report);
- h) the Non-Treasury Investment Strategy 2023/24 (Appendix F to the report); and
- i) the Investment Prudential Indicators and Limits for 2023/24, contained within Appendix F to the report.

69 COUNCIL TAX EMPTY HOMES PREMIUM

The Council considered the report of the Deputy Chief Executive / Director – Resources and Section 151 Officer which proposed changes to the current policy on charging a Council Tax premium on long term empty homes in the district.

The Local Government Act 2012 gave delegated powers to local authorities, under Section 11B of the Local Government Finance Act 1992 (as amended) to increase Council Tax by adding up to 50% to the Council Tax charge on some long-term empty properties. The amount that councils could charge for long-term empty properties was further amended with the Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018. The charges now permitted were as follows:



From 2019/20 for properties empty for more than two years, the maximum long-term empty premium was 100%.

From 2020/21 for properties empty for more than five years, the maximum long-term empty premium was 200%.

The options open to the Council were detailed in the report, with option one being recommended by the Cabinet, which was to increase the empty homes premium to the maximum allowed in the regulations, for properties empty for more than two years to 100%, for properties empty for more than 5 years, but less than ten years, to 200% and over 10 years to 300%.

AGREED (unanimously) that the proposal to increase the long-term empty home premium as set out in paragraph 2.2 of the report (Option 1), effective from 1 April 2023, be approved.

#### 70 LOCALISED COUNCIL TAX SUPPORT SCHEME 2023/24

The Council considered the report of the Deputy Chief Executive / Director – Resources and Section 151 Officer which sought to confirm the continuation of the Council’s Localised Council Tax Support Scheme, which had been implemented on 1 April 2013, for the 2023/24 financial year with minor changes. The changes were in accordance with the annual uprating amounts applied by the Department for Works and Pensions. By applying the annual uprating of income and disregards to the 2023/24 scheme the Council would continue to maintain the current level of support to all Council Tax Support claimants.

AGREED (unanimously) that the Council continues to adopt the existing Localised Council Tax Support Scheme for all potential claimants for the financial year 2023/24 and uprates the applicable amounts, premiums, state benefits and disregard criteria in accordance with the annual uprating amounts applied by the Departments for Works & Pensions.

#### 71 PAY POLICY STATEMENT 2023/24

The Council considered the report of the Director – Customer Services & Organisational Development which sought approval of the Pay Policy Statement (attached as Appendix A to the report) for 2023/24. In accordance with Section 38(1) of the Localism Act 2011, the Council was required to produce a Pay Policy Statement for each financial year. The Pay Policy Statement set out the authority’s policies for the financial year relating to:

- the remuneration of the authority’s lowest-paid employees (together with a definition of “lowest-paid employees”) and the reasons for adopting that definition;
- the relationship between remuneration of Chief Officers and that of other officers (pay multiples); and
- the remuneration of Chief Officers.

The minimal changes that had been made to the Policy for the year were highlighted and the report summarised the latest position in respect of the pay claim for 2023/34 the issues with the National Living Wage. The report also reflected on current issues in relation to recruitment and the review of pay. It was noted that the Council had budgeted for a 5% pay increase across all grades.

The Cabinet, at their meeting held on 21 February 2023, recommended the Pay Policy Statement to the Council for adoption.

AGREED (unanimously) that:

- a) the Pay Policy Statement for 2023/34, including amendments as detailed at section 2 of the report be approved; and
- b) the ongoing issues with recruitment and the review of pay and market supplements be noted.

72 SIX MONTH REVIEW OF THE COUNCIL'S REVISED GOVERNANCE ARRANGEMENTS - CONSTITUTION AMENDMENTS

The Council considered the report of the Assistant Director - Legal & Democratic Services and Monitoring Officer which considered Constitution amendments proposed by the Audit & Governance Committee following its six-month review of the Council's revised Governance Arrangements. The Committee had concluded that it was too soon to make a fully informed view of the Governance Arrangements, however a number of issues had arisen during the evidence gathering process which required approval from Full Council, including a change to the urgency procedure as well as changes to the Protocol for Members on Gifts and Hospitality. The Audit & Governance Committee had agreed that a review of the governance arrangements would be undertaken after the election in May 2023 and this had been included on the Committee's work programme.

AGREED (unanimously) that:

- a) the Urgency Procedure be revised as set out in Appendix 1 of the report;
- b) the threshold for registration of gifts and hospitality contained in the Code of Conduct for Councillors and the Protocol for Members on Gifts and Hospitality be amended to £25;
- c) the minor amendments/corrections to the Constitution since May 2022, as set out at Appendix 2 of the report be noted; and
- d) the Council note that a further review of the Council's governance arrangements was included on the Work Plan for the Audit & Governance Committee.

73 NOTICES OF MOTION

(i) Care Leavers

In accordance with Council Procedure Rule No. 3.4.3 Councillor P Peacock moved and Councillor T Wendels seconded a motion to the following effect:

“The Independent Review of Children's Social Care headed by Josh McCallister published in May 2022 a final report and recommendations that included: "Government should make care experience a protected characteristic"

On Protected Characteristics for Care Experience:

"Many care experienced people face discrimination, stigma and prejudice in their day to day lives. Public perceptions of care experience centre on the idea that children are irredeemably damaged and that can lead to discrimination and assumptions being made."

One young person told the review that a teacher had told them "You're smart - for a kid in care" another young person said "I don't want people to point out that I am in care if I don't want that mentioned. It makes me so cross - that shouldn't happen."

This stigma and discrimination can be explicit and often comes with assumptions about the likely characteristics of children and adults that have care experience. They can also be implicit and are evidenced in the way care experience is discussed in schools, workplaces and the media.

At its worst this can lead to care experienced people being refused employment, failing to succeed in education or facing unfair judgements about their ability to parent when they have children and families of their own.

Hearing testimony from care experienced people sharing the discrimination they have experienced, even from a very young age, it is clear that such discrimination can be similar in nature to other groups that have a legally protected characteristic under the Equality Act (2010).

So, while there may be ways that society can help reduce stigma and discrimination, including creating greater public consciousness on these issues, just as with other areas of equality, there is a case to go further. Therefore, the government is being encouraged to make care experience a protected characteristic.

“Making care experience a protected characteristic would provide greater authority to employers, businesses, public services, and policy makers to put in place policies and programmes which promote better outcomes for care experienced people. It will make the UK the first country in the world to recognise care experienced people in this way. As a measure, it will bolster and pave the way for a number of the recommendations in this chapter." *Independent Review of Children's Social Care May 2022.*

Newark and Sherwood District Council acknowledges that Care experienced people face significant barriers that can impact them throughout their lives.

- Despite the resilience of many care experienced people, society too often does not take their needs into account;
- Care experienced people often face discrimination and stigma across housing, health, education, relationships, employment and in the criminal justice system;
- Care experienced people often face a postcode lottery of support;
- As corporate parents, councillors have a collective responsibility for providing the best possible care and safeguarding for the children who are looked after by us as an authority;
- All corporate parents should commit to acting as mentors, hearing the voices of looked after children and young people and to consider their needs in any aspect of council work;
- Councillors should be champions of our looked after children and challenge the negative attitudes and prejudice that exists in all aspects of society;
- The Public Sector Equality Duty requires public bodies, such as councils, to eliminate unlawful discrimination, harassment and victimisation of people with protected characteristics;
- Newark and Sherwood District Council acknowledges that Children entering the care system are often split from their siblings and placed outside their home Local Authority Area. That they don't choose to enter the care system, that they don't choose to be split up from their siblings and don't choose to be placed outside their local area.

The Council therefore resolves to:-

- Re-affirm our responsibilities as a corporate parent to children and young people with care experience
- Undertake a review of the impact of the Council's Care Leaver Offer and identify potential improvements/developments to improve the quality of life of Care Experienced People
- Agree to include people with care experience as a category within our Equalities Impact Assessment Process, in the same way as other groups afforded Protected Characteristic status
- Include people with care experience in general engagement exercises and discussions on new policy so they have opportunities to shape and influence what we do."

The Motion, on being put to the vote, was agreed unanimously.

## (ii) Universal Free School Meals

Prior to the debating of the motion, there was a short adjournment in order to consider a proposed amendment.

In accordance with Rule No. 3.4, Councillor L Brazier moved and Councillor Mrs Y Woodhead seconded a motion to the following effect:

“We need Free School Meals for all to ensure no child is left behind.

Free School Meals are a way of ensuring that all children receive a nutritious, hot meal every day. Reliable, nutritious food at school helps children to focus on their learning and their attainment improves.

Education staff see first-hand the impact that poverty has on a child’s educational experience and outcomes in school. When children come to school hungry they find it hard to concentrate and focus on their learning.

As a Council, Newark and Sherwood have supported projects throughout the district that are dealing with food poverty, as well as directly supporting with the set up of social supermarkets in the district.

This Council therefore calls upon the UK government to support families in the current cost of living crisis, by extending free school meals to all children in UK primary education.”

Councillor M Skinner proposed and Councillor J Kellas seconded an amendment to the following effect:

“This Council supports the Local Government Association in ensuring that those who should receive the benefits of a free school meal actually do so by simplifying the process and automatically enrolling families to prove the benefit.

Reliable, nutritious food at school helps children to focus on their learning and their attainment improving lifelong learning.

Education staff see first-hand the impact that poverty has on a child’s educational experience and outcomes in school. When children come to school hungry they find it hard to concentrate and focus on their learning.

As a Council, Newark and Sherwood is supporting projects throughout the district that are dealing with food poverty, as well as directly supporting with the set up of social supermarkets in the district. Ensuring that all eligible pupils are enrolled would also help to support families’ budgets saving them nearly £500 per year. In turn, this would provide millions of pounds of additional vital funding for schools through the pupil premium and ensure help is received by those that require it most in order to narrow the attainment gap between children from disadvantaged background and their peers.

This Council therefore calls upon the Government to support families in the current cost of living crisis, by taking forward the Local Government Association’s recommendation on simplifying the process and automatically enrolling families, inclusive of the eligible thresholds, to provide the Free Schools Meals benefit.”

Councillor A Freeman raised a point of order that the proposed amendment negated the original motion which was in breach of Council Procedure Rule 4.6.1. The Monitoring Officer advised the Council that she considered the proposed amendment did not negate the original.

The amendment, on being put to the meeting was declared carried with 25 votes for and 9 against. The amendment became the substantive motion to which Councillor A Freeman moved and Councillor L Brazier seconded an amendment to add the following words at the end “and urgently urge the government to review the eligibility criteria.”

This amendment, on being put to the meeting, was declared lost with 9 votes for and 25 against.

Councillor M Skinner moved and Councillor J Kellas seconded a further amendment to amend the final paragraph which would read as “This Council therefore calls upon the Government to support families in the current cost of living crisis by taking forward the Local Government Association’s recommendations on simplifying the process, and automatically enrolling families inclusive of eligibility thresholds to provide the free school meal benefit.”

This amendment, on being put to the meeting, was declared carried, with 27 votes for and 7 abstentions. This became the substantive motion, which on being put to the meeting was declared carried with 27 votes for and 7 abstentions.

74 MINUTES FOR NOTING

74a CABINET - 21 FEBRUARY 2023

Minute No. 85 – Funding Requirement for Jubilee Bridge Maintenance Costs

Councillor P Harris stated that the Council would need to take some learning from this exercise.

74b POLICY AND PERFORMANCE IMPROVEMENT COMMITTEE - 30 JANUARY 2023

74c PLANNING COMMITTEE - 16 FEBRUARY 2023

74d AUDIT AND GOVERNANCE COMMITTEE - 1 FEBRUARY 2023

Meeting closed at 9.25 pm.

Chairman

**FULL COUNCIL MEETING – 9 MARCH 2023**

**QUESTIONS FROM MEMBERS OF THE COUNCIL**

In accordance with Rule No. 3.3.3 the following question was submitted to the Council from Councillor L Goff:

“The Brompton Bike Hire service in Newark, delivered as part of the Towns Fund initiatives, is the first in the East Midlands and will have been operational for a year in April. There is a docking station at Castle House, close to Newark Castle Station which holds eight folding Brompton bicycles.

I ask if the scheme has been a success, and request an update on the number of users, including if any Councillors or Council staff have made use of the facility? Such schemes need to be successful to make Newark a cycling town again. Are other cycling hubs being considered for strategic locations across the District, and have any employers shown an interest in such docking stations?”

**Reply from Councillor Rhona Holloway – Portfolio Holder for Economic Development & Visitors**

“As part of the 20 Minute Cycle Town Project, three Brompton Bike Hire docks have been installed at key transport nodes around the town: Newark Bus Station, Castle Station also serving Castle House and Middlebeck. The fourth dock is due to be installed at Northgate Station in early March 2023. A launch event for the Brompton scheme is planned on 16<sup>th</sup> March 2023 and will include a representative from Brompton present to kick start the Spring promotional campaign and offer some free-hire codes to encourage new users.

The second half of the Cycle Town project is underway and will comprise of accessible workshops and classes in basic bike maintenance, cycling proficiency and road confidence, and cycling-based tours of the town. We have been in conversation with Urban and Civic, Inspire and Newark College who all share our ambition for delivering cycling based training to improve the accessibility of cycling for transport and leisure for the people of Newark. As part of this, Officers are in discussion with Newark based businesses and employers, several of which have already expressed interest in either a Brompton cycling solution or general cycling benefits for their employees.

Officers will continue to work with Nottinghamshire County Council and the Local Enterprise Partnership, D2N2, on expanding cycling and walking provision, with a consultation on the Local Cycle & Walking Infrastructure Plan closing on the 8<sup>th</sup> March 2023 after being open since December 2022. This consultation has allow partners and stakeholders to shape and influence how we deliver improved infrastructure and facilities for cycling across Nottinghamshire.

To date the Brompton bike hubs in Newark have been used over 1,300 times since the first dock was installed in April 2022. The investment in cycling in Newark was only possible due to securing the Town Fund, if resources can be found there is an intent to encourage cycling in other parts of the District.”

**FULL COUNCIL MINUTES OF THE MEETING HELD ON 9 MARCH 2023**

**ITEM 8 - REVENUE BUDGET AND COUNCIL TAX SETTING FOR 2023/24**

AGREED (with 25 f and 9 against) that:

2.1 **The revenue estimates for 2023/2024 and schedule of fees and charges, as submitted in the Council's Budget book be approved;**

2.2 **it be noted that the following amounts have been determined for the year 2023/2024 in accordance with regulations made under Section 31(B) of the Local Government Finance Act 1992:-**

- (a) **41,790.96** being the amount calculated by the Council in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax Base for the year;
- (b) **£42,354,993** being the net business rate yield after transitional arrangements and rate retention;
- (c) **Part of the Council's Area**

	<b>PARISH</b>	<b>TOTAL LOCAL TAX BASE</b>
1	Alverton	27.09
2	Averham	119.16
3	Balderton	3,068.01
4	Barnby in the Willows	110.43
5	Bathley	121.50
6	Besthorpe	81.36
7	Bilsthorpe	1,007.55
8	Bleasby	393.66
9	Blidworth	1,131.57
10	Bulcote	166.95
11	Carlton-on-Trent	97.11
12	Caunton	211.23
13	Caythorpe	143.01
14	Clipstone	1,708.92
15	Coddington	571.77



	PARISH	TOTAL LOCAL TAX BASE
16	Collingham	1,267.92
17	Cotham	42.75
18	Cromwell	102.33
19	Eakring	200.79
20	East Stoke	70.38
21	Edingley	190.08
22	Edwinstowe	1,933.92
23	Egmanton	132.12
24	Elston	287.28
25	Epperstone	276.12
26	Farndon	825.21
27	Farnsfield	1,335.96
28	Fiskerton-cum-Morton	419.85
29	Girton and Meering	60.03
30	Gonalston	52.47
31	Grassthorpe	28.98
32	Gunthorpe	317.52
33	Halam	204.30
34	Halloughton	39.24
35	Harby	123.48
36	Hawton	33.12
37	Hockerton	100.71
38	Holme	41.13
39	Hoveringham	175.77
40	Kelham	89.64
41	Kersall	22.50
42	Kilvington	13.77
43	Kirklington	171.00
44	Kirton	122.94
45	Kneesall	88.47

	PARISH	TOTAL LOCAL TAX BASE
46	Langford	42.21
47	Laxton & Moorhouse	117.63
48	Lowdham	1,018.71
49	Lyndhurst	7.20
50	Maplebeck	47.16
51	Meering	-
52	Newark	9,125.01
53	North Clifton	74.52
54	North Muskham	417.24
55	Norwell	216.90
56	Ollerton and Boughton	2,976.12
57	Ompton	22.32
58	Ossington	39.69
59	Oxton	274.41
60	Perlethorpe-cum-Budby	70.02
61	Rainworth	1,942.29
62	Rolleston	163.71
63	Rufford	234.99
64	South Clifton	129.33
65	South Muskham	200.79
66	South Scarle	98.28
67	Southwell	3,026.52
68	Spalford	39.60
69	Staunton	28.62
70	Staythorpe	44.73
71	Sutton-on-Trent	558.63
72	Syerston	97.83
73	Thorney	99.54
74	Thorpe	32.31
75	Thurgarton	255.42

	PARISH	TOTAL LOCAL TAX BASE
76	Upton	193.23
77	Walesby	440.28
78	Wellow	189.18
79	Weston	137.79
80	Wigsley	50.94
81	Winkburn	41.67
82	Winthorpe	296.28
83	Fernwood	1,187.37
84	Kings Clipstone	123.39
	Total Rounded	41,790.96

#### Parishes Grouped For Precept Purposes

	Averham, Kelham, Staythorpe	253.53
	Kneesall, Kersall, Ompton	133.29
	Winthorpe, Langford	338.49
	East Stoke, Thorpe	102.69

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

### 3.0

#### Proposals to be Approved

That the following amounts be now calculated by the Council for the year 2023/2024 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-

- (a) £52,026,050.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) to (4) of the Act;
- (b) £35,067,050.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act;
- (c) £16,959,000.00 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the

Council, in accordance with section 31A(4) of the Act, as its Council Tax requirement for the year;

- (d) £10,651,860.00 being the amount of Government Grants (£2,115,860) and net retained Business Rates (£8,536,000) which the Council estimates will be payable for the year into its general fund;
- (e) £141,120.00 being the amount which the Council has estimated in accordance with regulations issued under Section 97(3) of the Local Government Finance Act 1988 as its proportion of the deficit on the Council Tax Collection Fund;
- (f) £1,456,910.00 being the amount that the Council has determined to contribute to usable reserves;
- (g) £7,905,170.00 being the amount at 3(c) above less the amount at 3(d) above plus the amount at 3(e) above less the amount at 3(f) above calculated by the Council as its' net Council Tax requirement for the year.
- (h) £189.16 being the amount at 3(g) divided by the amount at 2(a), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (i) £3,572,738.30 being the aggregate amount of all special items referred to in Section 34(1) of the Act, the Council resolves there being no other special items;
- (j) £274.65 being the amount at 3(g) above plus the amount at 3(i) above divided by the amount at 2(a) above calculated by the Council in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year;
- (k)

	PARISH	BASIC TAX (£)
1	Alverton	189.16
2	Averham	*
3	Balderton	303.75
4	Barnby in the Willows	226.04
5	Bathley	202.43
6	Besthorpe	283.31

	<b>PARISH</b>	<b>BASIC TAX (£)</b>
7	Bilsthorpe	272.06
8	Bleasby	236.62
9	Blidworth	268.98
10	Bulcote	249.06
11	Carlton-on-Trent	225.86
12	Caunton	219.93
13	Caythorpe	219.23
14	Clipstone	288.64
15	Coddington	218.76
16	Collingham	226.29
17	Cotham	189.16
18	Cromwell	199.42
19	Eakring	215.00
20	East Stoke	****
21	Edingley	249.66
22	Edwinstowe	284.82
23	Egmanton	227.00
24	Elston	286.63
25	Epperstone	247.29
26	Farndon	259.78
27	Farnsfield	252.57
28	Fiskerton-cum-Morton	211.31
29	Girton and Meering	209.18
30	Gonalston	189.16
31	Grassthorpe	189.16
32	Gunthorpe	259.63
33	Halam	208.74
34	Halloughton	189.16
35	Harby	239.69

	<b>PARISH</b>	<b>BASIC TAX (£)</b>
36	Hawton	226.90
37	Hockerton	238.81
38	Holme	189.16
39	Hoveringham	280.19
40	Kelham	*
41	Kersall	**
42	Kilvington	189.16
43	Kirklington	228.34
44	Kirton	253.22
45	Kneesall	**
46	Langford	***
47	Laxton & Moorhouse	228.27
48	Lowdham	266.75
49	Lyndhurst	189.16
50	Maplebeck	189.16
51	Meering	189.16
52	Newark	308.98
53	North Clifton	213.14
54	North Muskham	233.27
55	Norwell	231.22
56	Ollerton and Boughton	347.44
57	Ompton	**
58	Ossington	189.16
59	Oxton	254.54
60	Perlethorpe-cum-Budby	214.87
61	Rainworth	223.66
62	Rolleston	233.45
63	Rufford	206.18
64	South Clifton	210.42

	<b>PARISH</b>	<b>BASIC TAX (£)</b>
65	South Muskham	257.48
66	South Scarle	241.51
67	Southwell	274.53
68	Spalford	189.16
69	Staunton	189.16
70	Staythorpe	*
71	Sutton-on-Trent	237.42
72	Syerston	189.16
73	Thorney	215.74
74	Thorpe	****
75	Thurgarton	241.13
76	Upton	232.63
77	Walesby	290.03
78	Wellow	227.22
79	Weston	223.16
80	Wigsley	189.16
81	Winkburn	189.16
82	Winthorpe	***
83	Fernwood	264.21
84	Kings Clipstone	270.00

	<b>Parishes Grouped for Parish Purposes</b>	<b>Basic Tax (£)</b>
*	Averham, Kelham, Staythorpe	207.80
**	Kneesall, Kersall, Ompton	211.80
***	Winthorpe, Langford	217.08
****	East Stoke, Thorpe	218.37

being the amounts given by adding to the amount at 3(h) above the amounts of the special item or items (if any) relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by

the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in parts of its area including those parts to which one or more special items relate.

31 The table below shows the basic level of tax for all property bands in each parish, including parish charges where appropriate. This is shown on the following two pages.

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
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		£	£	£	£	£	£	£	£
1	Alverton	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
2	Averham	*	*	*	*	*	*	*	*
3	Balderton	202.50	236.25	270.00	303.75	371.25	438.75	506.25	607.50
4	Barnby in the Willows	150.69	175.81	200.92	226.04	276.27	326.50	376.73	452.08
5	Bathley	134.95	157.45	179.94	202.43	247.41	292.40	337.38	404.86
6	Besthorpe	188.87	220.35	251.83	283.31	346.27	409.23	472.18	566.62
7	Bilsthorpe	181.37	211.60	241.83	272.06	332.52	392.98	453.43	544.12
8	Bleasby	157.75	184.04	210.33	236.62	289.20	341.78	394.37	473.24
9	Blidworth	179.32	209.21	239.09	268.98	328.75	388.53	448.30	537.96
10	Bulcote	166.04	193.71	221.39	249.06	304.41	359.75	415.10	498.12
11	Carlton-on-Trent	150.57	175.67	200.76	225.86	276.05	326.24	376.43	451.72
12	Caunton	146.62	171.06	195.49	219.93	268.80	317.68	366.55	439.86
13	Caythorpe	146.15	170.51	194.87	219.23	267.95	316.67	365.38	438.46
14	Clipstone	192.43	224.50	256.57	288.64	352.78	416.92	481.07	577.28
15	Coddington	145.84	170.15	194.45	218.76	267.37	315.99	364.60	437.52
16	Collingham	150.86	176.00	201.15	226.29	276.58	326.86	377.15	452.58
17	Cotham	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
18	Cromwell	132.95	155.10	177.26	199.42	243.74	288.05	332.37	398.84
19	Eakring	143.33	167.22	191.11	215.00	262.78	310.56	358.33	430.00
20	East Stoke	****	****	****	****	****	****	****	****
21	Edingley	166.44	194.18	221.92	249.66	305.14	360.62	416.10	499.32



22	Edwinstowe	189.88	221.53	253.17	284.82	348.11	411.41	474.70	569.64
23	Egmanton	151.33	176.56	201.78	227.00	277.44	327.89	378.33	454.00
24	Elston	191.09	222.93	254.78	286.63	350.33	414.02	477.72	573.26
25	Epperstone	164.86	192.34	219.81	247.29	302.24	357.20	412.15	494.58
26	Farndon	173.19	202.05	230.92	259.78	317.51	375.24	432.97	519.56
27	Farnsfield	168.38	196.44	224.51	252.57	308.70	364.82	420.95	505.14
28	Fiskerton-cum-Morton	140.87	164.35	187.83	211.31	258.27	305.23	352.18	422.62
29	Girton	139.45	162.70	185.94	209.18	255.66	302.15	348.63	418.36
30	Gonalston	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
31	Grassthorne	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
32	Gunthorpe	173.09	201.93	230.78	259.63	317.33	375.02	432.72	519.26
33	Halam	139.16	162.35	185.55	208.74	255.13	301.51	347.90	417.48
34	Halloughton	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
35	Harby	159.79	186.43	213.06	239.69	292.95	346.22	399.48	479.38
36	Hawton	151.27	176.48	201.69	226.90	277.32	327.74	378.17	453.80
37	Hockerton	159.21	185.74	212.28	238.81	291.88	344.95	398.02	477.62
38	Holme	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
39	Hoveringham	186.79	217.93	249.06	280.19	342.45	404.72	466.98	560.38
40	Kelham	*	*	*	*	*	*	*	*
41	Kersall	**	**	**	**	**	**	**	**
42	Kilvington	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
43	Kirklington	152.23	177.60	202.97	228.34	279.08	329.82	380.57	456.68
44	Kirton	168.81	196.95	225.08	253.22	309.49	365.76	422.03	506.44
45	Kneesall	**	**	**	**	**	**	**	**
46	Langford	***	***	***	***	***	***	***	***
47	Laxton & Moorhouse	152.18	177.54	202.91	228.27	279.00	329.72	380.45	456.54
48	Lowdham	177.83	207.47	237.11	266.75	326.03	385.31	444.58	533.50
49	Lyndhurst	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
50	Maplebeck	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
51	Meering	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
52	Newark	205.99	240.32	274.65	308.98	377.64	446.30	514.97	617.96

53	North Clifton	142.09	165.78	189.46	213.14	260.50	307.87	355.23	426.28
54	North Muskham	155.51	181.43	207.35	233.27	285.11	336.95	388.78	466.54
55	Norwell	154.15	179.84	205.53	231.22	282.60	333.98	385.37	462.44
56	Ollerton and Boughton	231.63	270.23	308.84	347.44	424.65	501.86	579.07	694.88
57	Ompton	**	**	**	**	**	**	**	**
58	Ossington	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
59	Oxton	169.69	197.98	226.26	254.54	311.10	367.67	424.23	509.08
60	Perlethorpe-cum-Budby	143.25	167.12	191.00	214.87	262.62	310.37	358.12	429.74
61	Rainworth	149.11	173.96	198.81	223.66	273.36	323.06	372.77	447.32
62	Rolleston	155.63	181.57	207.51	233.45	285.33	337.21	389.08	466.90
63	Rufford	137.45	160.36	183.27	206.18	252.00	297.82	343.63	412.36
64	South Clifton	140.28	163.66	187.04	210.42	257.18	303.94	350.70	420.84
65	South Muskham	171.65	200.26	228.87	257.48	314.70	371.92	429.13	514.96
66	South Scarle	161.01	187.84	214.68	241.51	295.18	348.85	402.52	483.02
67	Southwell	183.02	213.52	244.03	274.53	335.54	396.54	457.55	549.06
68	Spalford	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
69	Staunton	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
70	Staythorpe	*	*	*	*	*	*	*	*
71	Sutton-on-Trent	158.28	184.66	211.04	237.42	290.18	342.94	395.70	474.84
72	Syerston	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
73	Thorney	143.83	167.80	191.77	215.74	263.68	311.62	359.57	431.48
74	Thorpe	****	****	****	****	****	****	****	****
75	Thurgarton	160.75	187.55	214.34	241.13	294.71	348.30	401.88	482.26
76	Upton	155.09	180.93	206.78	232.63	284.33	336.02	387.72	465.26
77	Walesby	193.35	225.58	257.80	290.03	354.48	418.93	483.38	580.06
78	Wellow	151.48	176.73	201.97	227.22	277.71	328.21	378.70	454.44
79	Weston	148.77	173.57	198.36	223.16	272.75	322.34	371.93	446.32
80	Wigsley	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32
81	Winkburn	126.11	147.12	168.14	189.16	231.20	273.23	315.27	378.32

82	Winthorpe	***	***	***	***	***	***	***	***
83	Fernwood	176.14	205.50	234.85	264.21	322.92	381.64	440.35	528.42
84	Kings Clipstone	180.00	210.00	240.00	270.00	330.00	390.00	450.00	540.00

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	138.53	161.62	184.71	207.80	253.98	300.16	346.33	415.60
**	Kneesall, Kersall, Opton	141.20	164.73	188.27	211.80	258.87	305.93	353.00	423.60
***	Winthorpe, Langford	144.72	168.84	192.96	217.08	265.32	313.56	361.80	434.16
*** *	East Stoke, Thorpe	145.58	169.84	194.11	218.37	266.90	315.42	363.95	436.74

being the amounts given by multiplying the amounts at 3(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. it be noted for the year 2023/2024 that the Nottinghamshire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
1,149.11	1,340.62	1,532.14	1,723.66	2,106.70	2,489.73	2,872.77	3,447.32

5. it be noted for the year 2023/2024 that the Nottinghamshire Police and Crime Commissioner has stated the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
179.46	209.37	239.28	269.19	329.01	388.83	448.65	538.38

6. it be noted for the year 2023/2024 that the Nottinghamshire Fire and Rescue Service has proposed the following amounts in precepts issued to the Council in accordance

with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below; and

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
59.71	69.67	79.62	89.57	109.47	129.38	149.28	179.14

7. having calculated the aggregate in each case of the amounts at 3(i) and 4, 5 and 6 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amount of Council Tax for the year 2023/2024 for each valuation band shown on the following pages:

Proposal 7									
Part of the Council's area, being the Parishes of:-									
		Band A	Band B	Band C	<b>Band D</b>	Band E	Band F	Band G	Band H
		£	£	£	£	£	£	£	£
1	Alverton	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
2	Averham	1,526.81	1,781.28	2,035.75	2,290.22	2,799.16	3,308.10	3,817.03	4,580.44
3	Balderton	1,590.78	1,855.91	2,121.04	2,386.17	2,916.43	3,446.69	3,976.95	4,772.34
4	Barnby in the Willows	1,538.97	1,795.47	2,051.96	2,308.46	2,821.45	3,334.44	3,847.43	4,616.92
5	Bathley	1,523.23	1,777.11	2,030.98	2,284.85	2,792.59	3,300.34	3,808.08	4,569.70
6	Besthorpe	1,577.15	1,840.01	2,102.87	2,365.73	2,891.45	3,417.17	3,942.88	4,731.46
7	Bilsthorpe	1,569.65	1,831.26	2,092.87	2,354.48	2,877.70	3,400.92	3,924.13	4,708.96
8	Bleasby	1,546.03	1,803.70	2,061.37	2,319.04	2,834.38	3,349.72	3,865.07	4,638.08
9	Blidworth	1,567.60	1,828.87	2,090.13	2,351.40	2,873.93	3,396.47	3,919.00	4,702.80
10	Bulcote	1,554.32	1,813.37	2,072.43	2,331.48	2,849.59	3,367.69	3,885.80	4,662.96
11	Carlton-on-Trent	1,538.85	1,795.33	2,051.80	2,308.28	2,821.23	3,334.18	3,847.13	4,616.56
12	Caunton	1,534.90	1,790.72	2,046.53	2,302.35	2,813.98	3,325.62	3,837.25	4,604.70
13	Caythorpe	1,534.43	1,790.17	2,045.91	2,301.65	2,813.13	3,324.61	3,836.08	4,603.30
14	Clipstone	1,580.71	1,844.16	2,107.61	2,371.06	2,897.96	3,424.86	3,951.77	4,742.12
15	Coddington	1,534.12	1,789.81	2,045.49	2,301.18	2,812.55	3,323.93	3,835.30	4,602.36
16	Collingham	1,539.14	1,795.66	2,052.19	2,308.71	2,821.76	3,334.80	3,847.85	4,617.42

17	Cotham	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
18	Cromwell	1,521.23	1,774.76	2,028.30	2,281.84	2,788.92	3,295.99	3,803.07	4,563.68
19	Eakring	1,531.61	1,786.88	2,042.15	2,297.42	2,807.96	3,318.50	3,829.03	4,594.84
20	East Stoke	1,533.86	1,789.50	2,045.15	2,300.79	2,812.08	3,323.36	3,834.65	4,601.58
21	Edingley	1,554.72	1,813.84	2,072.96	2,332.08	2,850.32	3,368.56	3,886.80	4,664.16
22	Edwinstowe	1,578.16	1,841.19	2,104.21	2,367.24	2,893.29	3,419.35	3,945.40	4,734.48
23	Egmanton	1,539.61	1,796.22	2,052.82	2,309.42	2,822.62	3,335.83	3,849.03	4,618.84
24	Elston	1,579.37	1,842.59	2,105.82	2,369.05	2,895.51	3,421.96	3,948.42	4,738.10
25	Epperstone	1,553.14	1,812.00	2,070.85	2,329.71	2,847.42	3,365.14	3,882.85	4,659.42
26	Farndon	1,561.47	1,821.71	2,081.96	2,342.20	2,862.69	3,383.18	3,903.67	4,684.40
27	Farnsfield	1,556.66	1,816.10	2,075.55	2,334.99	2,853.88	3,372.76	3,891.65	4,669.98
28	Fiskerton-cum-Morton	1,529.15	1,784.01	2,038.87	2,293.73	2,803.45	3,313.17	3,822.88	4,587.46
29	Girton	1,527.73	1,782.36	2,036.98	2,291.60	2,800.84	3,310.09	3,819.33	4,583.20
30	Gonalston	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
31	Grassthorpe	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
32	Gunthorpe	1,561.37	1,821.59	2,081.82	2,342.05	2,862.51	3,382.96	3,903.42	4,684.10
33	Halam	1,527.44	1,782.01	2,036.59	2,291.16	2,800.31	3,309.45	3,818.60	4,582.32
34	Halloughton	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
35	Harby	1,548.07	1,806.09	2,064.10	2,322.11	2,838.13	3,354.16	3,870.18	4,644.22
36	Hawton	1,539.55	1,796.14	2,052.73	2,309.32	2,822.50	3,335.68	3,848.87	4,618.64
37	Hockerton	1,547.49	1,805.40	2,063.32	2,321.23	2,837.06	3,352.89	3,868.72	4,642.46
38	Holme	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
39	Hoveringham	1,575.07	1,837.59	2,100.10	2,362.61	2,887.63	3,412.66	3,937.68	4,725.22
40	Kelham	1,526.81	1,781.28	2,035.75	2,290.22	2,799.16	3,308.10	3,817.03	4,580.44
41	Kersall	1,529.48	1,784.39	2,039.31	2,294.22	2,804.05	3,313.87	3,823.70	4,588.44
42	Kilvington	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
43	Kirklington	1,540.51	1,797.26	2,054.01	2,310.76	2,824.26	3,337.76	3,851.27	4,621.52
44	Kirton	1,557.09	1,816.61	2,076.12	2,335.64	2,854.67	3,373.70	3,892.73	4,671.28
45	Kneesall	1,529.48	1,784.39	2,039.31	2,294.22	2,804.05	3,313.87	3,823.70	4,588.44
46	Langford	1,533.00	1,788.50	2,044.00	2,299.50	2,810.50	3,321.50	3,832.50	4,599.00
47	Laxton & Moorhouse	1,540.46	1,797.20	2,053.95	2,310.69	2,824.18	3,337.66	3,851.15	4,621.38

48	Lowdham	1,566.11	1,827.13	2,088.15	2,349.17	2,871.21	3,393.25	3,915.28	4,698.34
49	Lyndhurst	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
50	Maplebeck	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
51	Meering	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
52	Newark	1,594.27	1,859.98	2,125.69	2,391.40	2,922.82	3,454.24	3,985.67	4,782.80
53	North Clifton	1,530.37	1,785.44	2,040.50	2,295.56	2,805.68	3,315.81	3,825.93	4,591.12
54	North Muskham	1,543.79	1,801.09	2,058.39	2,315.69	2,830.29	3,344.89	3,859.48	4,631.38
55	Norwell	1,542.43	1,799.50	2,056.57	2,313.64	2,827.78	3,341.92	3,856.07	4,627.28
56	Ollerton and Boughton	1,619.91	1,889.89	2,159.88	2,429.86	2,969.83	3,509.80	4,049.77	4,859.72
57	Ompton	1,529.48	1,784.39	2,039.31	2,294.22	2,804.05	3,313.87	3,823.70	4,588.44
58	Ossington	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
59	Oxton	1,557.97	1,817.64	2,077.30	2,336.96	2,856.28	3,375.61	3,894.93	4,673.92
60	Perlethorpe-cum-Budby	1,531.53	1,786.78	2,042.04	2,297.29	2,807.80	3,318.31	3,828.82	4,594.58
61	Rainworth	1,537.39	1,793.62	2,049.85	2,306.08	2,818.54	3,331.00	3,843.47	4,612.16
62	Rolleston	1,543.91	1,801.23	2,058.55	2,315.87	2,830.51	3,345.15	3,859.78	4,631.74
63	Rufford	1,525.73	1,780.02	2,034.31	2,288.60	2,797.18	3,305.76	3,814.33	4,577.20
64	South Clifton	1,528.56	1,783.32	2,038.08	2,292.84	2,802.36	3,311.88	3,821.40	4,585.68
65	South Muskham	1,559.93	1,819.92	2,079.91	2,339.90	2,859.88	3,379.86	3,899.83	4,679.80
66	South Scarle	1,549.29	1,807.50	2,065.72	2,323.93	2,840.36	3,356.79	3,873.22	4,647.86
67	Southwell	1,571.30	1,833.18	2,095.07	2,356.95	2,880.72	3,404.48	3,928.25	4,713.90
68	Spalford	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
69	Staunton	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
70	Staythorpe	1,526.81	1,781.28	2,035.75	2,290.22	2,799.16	3,308.10	3,817.03	4,580.44
71	Sutton-on-Trent	1,546.56	1,804.32	2,062.08	2,319.84	2,835.36	3,350.88	3,866.40	4,639.68
72	Syerston	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
73	Thorney	1,532.11	1,787.46	2,042.81	2,298.16	2,808.86	3,319.56	3,830.27	4,596.32
74	Thorpe	1,533.86	1,789.50	2,045.15	2,300.79	2,812.08	3,323.36	3,834.65	4,601.58
75	Thurgarton	1,549.03	1,807.21	2,065.38	2,323.55	2,839.89	3,356.24	3,872.58	4,647.10
76	Upton	1,543.37	1,800.59	2,057.82	2,315.05	2,829.51	3,343.96	3,858.42	4,630.10
77	Walesby	1,581.63	1,845.24	2,108.84	2,372.45	2,899.66	3,426.87	3,954.08	4,744.90
78	Wellow	1,539.76	1,796.39	2,053.01	2,309.64	2,822.89	3,336.15	3,849.40	4,619.28

79	Weston	1,537.05	1,793.23	2,049.40	2,305.58	2,817.93	3,330.28	3,842.63	4,611.16
80	Wigsley	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
81	Winkburn	1,514.39	1,766.78	2,019.18	2,271.58	2,776.38	3,281.17	3,785.97	4,543.16
82	Winthorpe	1,533.00	1,788.50	2,044.00	2,299.50	2,810.50	3,321.50	3,832.50	4,599.00
83	Fernwood	1,564.42	1,825.16	2,085.89	2,346.63	2,868.10	3,389.58	3,911.05	4,693.26
84	Kings Clipstone	1,568.28	1,829.66	2,091.04	2,352.42	2,875.18	3,397.94	3,920.70	4,704.84

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	1,526.81	1,781.28	2,035.75	2,290.22	2,799.16	3,308.10	3,817.03	4,580.44
**	Kneesall, Kersall, Ompton	1,529.48	1,784.39	2,039.31	2,294.22	2,804.05	3,313.87	3,823.70	4,588.44
***	Winthorpe, Langford	1,533.00	1,788.50	2,044.00	2,299.50	2,810.50	3,321.50	3,832.50	4,599.00
*** *	East Stoke, Thorpe	1,533.86	1,789.50	2,045.15	2,300.79	2,812.08	3,323.36	3,834.65	4,601.58

- 8. determine that the Council's basic amount of council tax for 2023/24 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and that the referendum provisions in Chapter 4ZA do not apply for 2023/24. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2023/24 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992.**



Report to: Annual Meeting of the Full Council - 23 May 2023

Director Lead: Sue Bearman, Assistant Director Legal & Democratic Services, Monitoring Officer

Lead Officer: Nigel Hill, Business Manager Elections & Democratic Services, Ext. 5243

Report Summary	
<b>Report Title</b>	Appointment of Independent Persons
<b>Purpose of Report</b>	To consider the appointment of Paul Cox and Sarah Britton as Independent Persons to the Council for a further 4-year term.
<b>Recommendations</b>	That Paul Cox and Sarah Britton be appointed as Independent Persons to the Council for a further 4-year term to May 2027.
<b>Reason for Recommendation</b>	The Council is required by law to appoint at least one Independent Person.

## 1.0 Background

- 1.1 The Monitoring Officer is required to undertake the initial assessment of Code of Conduct complaints in consultation with an Independent Person. A Councillor who is the subject of an allegation must also be able to consult an Independent Person. In addition, the Council’s Independent Panel, which will offer the Council advice, views or recommendations on any proposal for the dismissal of a statutory officer, has two Independent Persons as members. It is therefore recommended to appoint two Independent Persons, to fulfil both functions as required.
- 1.2 On 21 May 2019 Full Council appointed Paul Cox and Sarah Britton as Independent Persons to the Council for a four-year term until May 2023.
- 1.3 They were appointed following an advertisement and interview process. The interview panel comprised of the Monitoring Officer, Deputy Monitoring Officer, Leader of the Council, Deputy Leader of the Council, and the Leader of the Major Opposition Group.

## 2.0 Proposal/Options Considered

- 2.1 The current arrangements are working well. Following consultation with the Chairman of Audit & Governance Committee, the Monitoring Officer approached the current Independent Persons to discuss the possibility of a further term of appointment. Both expressed a willingness to continue.



- 2.2 On 6 April 2023 the Council's Audit & Governance Committee considered a report proposing their re-appointment for a further term. The Committee resolved to recommend to Full Council that the current Independent Persons are appointed for a further term.
- 2.3 The alternative is to undertake an advertisement and recruitment process. It is not considered necessary to incur the time and cost of such a process when the current arrangements are working well.

### **3.0 Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

#### **Financial Implications (FIN23-24/7069)**

- 3.1 The annual rate for Independent Persons is £1,500 per annum.
- 3.2 For the 2023/24 financial year £3,500 has been budget for in terms of the cost of Independent Persons and therefore could accommodate a slight increase in inflationary cost.

#### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Full Council report 21 May 2019 – Appointment of Independent Persons

Audit & Governance Committee report 6 April 2023 – Appointment of Independent Persons

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Cabinet** held in the Civic Suite, Castle House, Great North Road, Newark, Nottinghamshire, NG24 1BY on Tuesday, 21 March 2023 at 6.00 pm.

PRESENT: Councillor D Lloyd (Chairman)

Councillor K Girling, Councillor R Jackson, Councillor P Peacock and Councillor T Wendels

APOLOGIES FOR ABSENCE: Councillor Mrs R Holloway (Committee Member)

### 95 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillor T Wendels and Sanjiv Kohli, Deputy Chief Executive, Director – Resources and Section 151 Officer declared an interest as Directors of Arkwood.

Councillor K Girling and Nick Wilson, Business Manager – Financial Services declared an interest as Directors of Active4Today.

### 96 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader advised that the proceedings were being audio recorded and live streamed by the Council.

### 97 MINUTES FROM THE PREVIOUS MEETING HELD ON 21 FEBRUARY 2023

The minutes from the meeting held on 21 February 2023 were agreed as a correct record and signed by the Chairman.

### 98 COMMUNITY PLAN PERFORMANCE - QUARTER 3 - 2022/23

The Leader and Portfolio Holder for Strategy, Performance & Finance presented the quarter 3 Community Plan performance report for October – December 2022 and the targets for 23/24.

The report examines how the Council has been performing against the Community Plan as well as the data to look at the performance of key services and delivery against the activities outlined in the plan from 1 October to 31 December 2022.

The Council's performance is measured in four parts as 'Our District', 'Our Performance', 'Our Customers' and 'Our Workforce'.

AGREED that:

- a) Members review the Community Plan Performance Report attached as Appendix 1;

- b) Members comment on the supplementary document showing targets for 2023/24 (Appendix 2); and
- c) Members consider the Council's performance against its objectives highlighting any areas of high performance and identifying areas for improvement.

Reasons for Decision:

To enable the Cabinet to review the Quarter 3 Community Plan Performance report.

Options Considered:

Not applicable.

99 PROJECTED GENERAL FUND AND HOUSING REVENUE ACCOUNT REVENUE AND CAPITAL OUTTURN REPORT TO 31 MARCH 2023 AS AT 31 DECEMBER 2022

The Leader and Portfolio Holder for Strategy, Performance & Finance presented a report to update Members as to the forecast outturn position for the 2022/23 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets.

The report provides the performance against the approved estimates of revenue expenditure and income; reporting on major variances from planned budget performance, and reporting on variations to the Capital Programme for approval; this being all in accordance with the Council's Constitution.

AGREED that:

- a) the General Fund projected favourable outturn variance of £1.020m to usable reserves be noted;
- b) the Housing Revenue Account projected unfavourable outturn variance of £0.446m to the Major Repairs Reserve be noted;
- c) the variations to the Capital Programme at Appendix E be approved; and
- d) the Capital Programme revised budget and financing of £60.393m be approved.

Reasons for Decision:

To consider the forecast outturn position for the 2022/23 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets.

To show performance against the approved estimates of revenue expenditure and income; report on major variances from planned budget performance; and report on variations to the Capital Programme for approval; all in accordance with the Council's Constitution.

Options considered:

Not applicable.

100 HOUSING SERVICES HEALTH AND SAFETY COMPLIANCE PERFORMANCE QUARTER 3 2022/23

The Portfolio Holder for Housing and Health presented a report to provide assurance on the performance of compliance services within housing services and highlight areas falling below the target set and reasons with plan for recovery.

The proposed future reporting arrangements were put to the Cabinet to commence from April 2023, to have compliance across the Council brought quarterly in one report to Cabinet. To comprise of a covering report and two appendices showing housing services compliance and corporate asset compliance. This with operational risks would have a new approach to aim to show all compliance in one report.

The housing services report to contain six main areas of compliance, highlighting exceptional performance areas and any emerging issues/changes that the Council needs to be aware of.

AGREED:

- a) To note the compliance performance of housing services and the areas falling outside of target;
- b) To approve the future reporting arrangements as set out in 1.5; and
- c) To identify any areas for further scrutiny to provide assurance on compliance performance in Housing Services.

Reasons for Decision:

To ensure housing services compliance with health and safety has sufficient oversight and scrutiny at executive level.

Options considered:

Not applicable.

101 EXCLUSION OF THE PRESS AND PUBLIC

Agreed that under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act.

102 REQUEST FOR MARKET SUPPLEMENT

The Cabinet considered the exempt report in relation to the request for Market Supplement.

103 NON-DOMESTIC RATES WRITE OFF

The Cabinet considered the exempt report in relation to the Non-Domestic Rates Write Off.

Meeting closed at 6.25 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Executive Shareholder Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Tuesday, 21 March 2023 at 6.29 pm.

PRESENT: Councillor D Lloyd (Chairman)

Councillor K Girling, Councillor R Jackson, Councillor P Peacock and Councillor T Wendels

APOLOGIES FOR ABSENCE: Councillor Mrs R Holloway (Committee Member)

### 9 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillor T Wendels and Sanjiv Kohli, Deputy Chief Executive, Director – Resources and Section 151 Officer declared an interest as Directors of Arkwood.

Councillor K Girling and Nick Wilson, Business Manager – Financial Services declared an interest as Directors of Active4Today.

### 10 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader and Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

### 11 MINUTES FROM THE PREVIOUS MEETING HELD ON 20 DECEMBER 2022

The minutes from the meeting held on 20 December 2022 were agreed as a correct record and signed by the Chairman.

### 12 ACTIVE4TODAY BUSINESS PLAN

The Committee considered the report presented by the Director – Housing, Health & Wellbeing and the Community Development Manager – Active4Today which sought to present to Members the performance of Active4Today for the period to January 2023 (Period 10). A draft of the Active4Today Business Plan for 2023/2024 was also attached as an appendix for approval.

The Director – Housing, Health & Wellbeing highlighted 3.2 of the report referring to the draft Business Plan for approval, the membership fees and ‘core-prices’ for pay-and-play provision at leisure centres for 2023/24.

The Community Development Manager – Active4Today informed the Committee that the report was positive as well focusing on pay and utilities increases. The table at 4.2 provided figures for the current financial position of the Company, monitored by the Board, also providing the full year budget and the predicted year end position with the variances between the two budgets.

The report also highlighted how throughout the year, the Company were obligated to maintain certain aspects of the buildings. Other checks also took place provided by the Council as the buildings owner.

The Committee found the report to be very positive in what Active4Today provide and that performance is good. The Community Development Manager – Active4Today was able to explain how fees and charges are benchmarked as well as Active4Today's prices are part of a realignment process to bring all to the same rate including long term members, having considered competitors charges.

The encouragement of more members to the leisure centres going forward and understanding why some people are out off joining and how to engage people in sports and fitness.

AGREED that Cabinet:

- a) note the performance of the company at Appendices A, B and C;
- b) approve the company's draft Business Plan at Appendix D; and
- c) approve the increases to membership fees and pay-and-play prices presented at section 3.2.

13 ARKWOOD DEVELOPMENTS - PERFORMANCE REPORT QUARTER 3 2022/23

The Committee considered the report of the Chief Executive which sought to present to Members the performance of Arkwood Developments Ltd for Quarter 3 (October – December 2022). Details of the performance were provided in the appendix to the report.

AGREED that Cabinet review the Arkwood Performance Report (attached as Appendix 1) and consider the Company's performance against its targets and objectives highlighting any areas of high performance and identifying areas for improvement.

14 EXCLUSION OF THE PRESS AND PUBLIC

Agreed that under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act.

15 ANNUAL PAY REVIEW FOR THE MANAGING DIRECTOR AND NON-EXECUTIVE DIRECTOR OF ARKWOOD DEVELOPMENTS LIMITED

The Committee considered the exempt report in relation to the Annual Pay Review for the Managing Director and Non-Executive Director of Arkwood Developments



Limited.

Meeting closed at 6.53 pm.

Chairman

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Policy & Performance Improvement Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Monday, 6 March 2023 at 6.00pm.

PRESENT: Councillor R White (Chairman)  
Councillor Mrs P Rainbow (Vice-Chairman)

Councillor L Brazier, Councillor Mrs B Brooks, Councillor S Carlton, Councillor M Cope, Councillor D Cumberlandidge, Councillor Mrs L Dales, Councillor P Harris, Councillor S Haynes, Councillor Mrs L Hurst, Councillor J Kellas and Councillor M Pringle

IN ATTENDANCE: Councillor L Goff

### 70 DECLARATION OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

### 71 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being recorded by the Council and that the meeting was being livestreamed and broadcast from the Civic Suite, Castle House.

### 72 MINUTES OF THE MEETING HELD ON 30 JANUARY 2023

The minutes from the meeting held on 30 January 2023 were agreed as a correct record and signed by the Chairman.

### 73 WORK OF COMMUNITY DEVELOPMENT TEAM PRESENTATION

The Committee considered the report and presentation given by the Business Manager – Regeneration & Housing Strategy and the Senior Health Improvement Officer which sought to give Members an overview of the work undertaken by the Community Development & Health Improvement Team.

Members were provided with details of the team structure within the Business Unit and the remit of each of the Officers' roles. The work undertaken within Community Development and Health Improvement were listed within the presentation with Officers providing further details as to what each of the headings entailed. Members were also provided with information as to upcoming events in 2023/24.

In considering the presentation a Member raised an issue in relation to the aspiration of a smoke free county, specifically that of young people vaping. He stated that the current trend for using fruit flavoured pastel coloured vapes was of concern, noting that they contained up to 40/50 cigarettes worth of nicotine and queried whether the user was aware of those levels. In response, Members were advised that this issue

had been strongly raised at the County Council and also with Public Health. It was noted that vaping's original intention had been as a tool to stop smoking but that it was now being used for very different reasons.

In relation to the Community Alcohol Partnerships (CAP) a Member praised the recent work of Officers at the Young People's Centre in Ollerton and the positive impact that and the other CAPs in the area had in helping young people to make the choice to stop drinking, smoking and using other substances.

Speaking in support of the work undertaken by the Community Development Team, a Member stated that he would like to receive further information about the Best Start scheme and also that he be contacted should he be able to assist in the work with resettling families fleeing the war in the Ukraine.

A Member raised the issue of littering from vehicles in his community and that he believed this to be a community cohesion matter. He queried what work could be done in partnership with Environmental Services to address some of the littering. Officers advised that there had not been a piece of work undertaken on that specific issue but it would be dealt with by the Council as a whole. She advised that the Council would engage with any group that was travelling through the district with specific issues being dealt with by Environmental Services.

AGREED (unanimously) that:

- a) the presentation on performance to date be noted; and
- b) the contents of the presentation be noted.

#### 74 COMMUNITY PLAN PERFORMANCE - Q3

The Committee considered the report of the Transformation & Service Improvement Officer which presented to Members the Quarter 3 Community Plan Performance report. Members were asked to review the Community Plan Performance report attached as Appendix 1 together with the revised performance targets for 2023/24 attached as Appendix 2 to the report.

In response to questions raised prior to the meeting, the Officer advised that in relation to the 45% reduction in footfall the suggestion that one contributing factor may be the traffic in the Newark town centre and the A46 on Fridays. This led to people doing less trips into the town centre but it should be noted that the dwell time was longer. The Officer advised that Fridays had the greatest reduction in footfall compared to other days. It was also suggested that a further contributing factor, when comparing it to previous years, could be that in 2021 a higher number of people were visiting shopping areas due to the lifting of covid restrictions.

In relation to the Shop Watch scheme, a Member queried as to the reason why national organisations had not signed up. It was noted that a response would be provided after the meeting. The Member also suggested that in relation to the planned and programmed food inspections, as noted on page 35, whether they could be spread out over a 10-month period rather than being held over until the final quarter of the year.

A Member commented that she had queried whether, in relation to repairs carried out by contractors to tenants' homes, any first-time targets for repairs existed. She had been advised that no such target existed and suggested that this may be an area for consideration in the future.

In noting the proposed revision to the occupancy target for the Newark Beacon, a Member commented that there was already an issue with parking on adjacent streets and queried whether this had been taken into consideration. He was advised that the comments would be forwarded to the relevant Officer.

In relation to the Speedwatch Initiatives, a Member queried whether many parish councils had requested training and whether there was a cost implication. It was noted that a response would be provided after the meeting.

AGREED (unanimously) that the Community Plan Performance report and the changes in performance targets for 2023/24 be noted.

#### 75 CUSTOMER PROMISE AND CUSTOMER STRATEGY WG UPDATE

The Committee considered the joint report of the Business Manager – Customer Services, the Transformation & Service Improvement Manager and the Transformation & Improvement Officer which sought to present to Members the Customer Promise, an outcome of the Customer Strategy Working Group which would be the keystone of the Council's Customer Experience Strategy.

It was noted that the Customer Promise, attached as Appendix One to the report, was customer facing and had been designed to be accessible for the customer in an impactful and easily digestible format.

As Chairman of the Customer Strategy Working Group, Councillor Harris commented that the Group had met on three occasions and had developed the Customer Promise as the key principles to guide all customer interactions. He noted that in considering the need for an operational change to meet the promises, the Working Group had determined that a pilot project be implemented to extend the operating hours of the Customer Services Team by one hour on a Monday, which was the busiest day, to answer calls or emails and also to respond to social media posts or webchat. The hours suggested for this were 08:00 to 09:00 hours or 17:00 to 18:00 hours.

In considering the report all Members welcomed the Customer Promise, commenting that it provided clear and concise information for customers. It was also suggested that consideration be given to translating it into different languages and to providing a large print version.

Members all agreed that the pilot project should run from 08:00 to 09:00 hours with Councillor Harris stating that he would inform the Portfolio Holder of the Committee's recommendation. In closing the debate the Chairman joined all Members in thanking the Customer Services Team for their excellent work as the first point of contact for the Council.

AGREED (unanimously) that:

- a) the Customer Promise be endorsed; and
- b) the proposed pilot project be endorsed with the extended hours of operation being 08:00 to 09:00 hours.

76 TENANT ANNUAL REPORT

The Committee considered the report of the Business Manager – Housing Income & Leaseholder Management, presented by the Director – Housing, Health & Wellbeing which sought to provide Members with an update of the arrangements for compiling the Tenant Annual Report for 2022/2023 and to explain its purpose and how it linked in with wider performance scrutiny of housing services.

It was reported that landlords were required to provide timely and relevant performance information to support effective scrutiny by tenants of their landlord's performance in a format agreed with tenants. Paragraph 2.0 of the report provided information on how the 2022/2023 Tenant Annual Report was to be developed and the timeline for achieving that. It also noted the involvement of the Local Influence Network Chairs and the Portfolio Holder for Health & Homes in its development with the suggested contents being listed at paragraph 2.4. In presenting the report, the Director advised Members that it was anticipated that there would be further direction from the Regulator of Social Housing (RSH) which would result in an amendment to the proposed approach detailed in the report.

In considering the report a Member queried whether the Local Influence Network Chairs would be participating in estate walkabouts. The Director advised that estate walkabouts were under review but she would pass the suggestion on the Tenant Engagement Board.

AGREED (unanimously) that:

- a) the purpose of the Tenant Annual report be noted; and
- b) the approach set out in Section 2 of the report to develop the Tenant Annual Report be endorsed, noting that this may be subject to change following the anticipated further direction from the RSH.

77 PROJECTED GENERAL FUND AND HOUSING REVENUE ACCOUNT REVENUE AND CAPITAL OUTTURN REPORT TO 31 MARCH 2023 AS AT 31 DECEMBER 2022

The Committee considered the report of the Business Manager – Financial Services which sought to update Members of the forecasted outturn position for the 2022/23 financial year for the Council's General Fund and Housing Revenue Account (HRA) revenue and capital budgets. The report also provided details of performance against the approved estimates of revenue expenditure and income and reported major variances from planned budget performance, in accordance with the Council's Constitution.

The report provided information as to the current position, as at 31 December 2022. This included a projected favourable variance against the revised budget of £0.577m on service budgets, which represented a 3.52% of the total service budgets. Non-service expenditure was projected to have a favourable variance of £1.111m against the revised budget of £16.545m, with it being noted that the budgets related primarily to income from council tax, national non-domestic rates and investment interest.

In relation to the HRA, it was reported that there was a projected unfavourable variance against revised budgets of £0.16m, details of which were reported in Table 2 and Appendix B of the report. A summary of the position for the Capital Programme as at 31 December 2022 was detailed at paragraph 1.10 of the report.

AGREED (unanimously) that:

- a) the General Fund projected favourable outturn variance of £0.577m on services be noted;
- b) the Housing Revenue Account projected unfavourable outturn variance of £0.196m on services be noted; and
- c) the capital outturn position of £60.393m be noted.

78 CABINET FORWARD PLAN (FEBRUARY TO MAY 2023)

NOTED the Forward Plan of the Cabinet for the period February to May 2023.

79 MINUTES OF CABINET MEETING HELD ON 17 JANUARY 2023

NOTED the Minutes of the Cabinet meeting held on 17 January 2023.

80 ITEMS FOR FUTURE AGENDAS

NOTED the items listed for future meetings.

Meeting closed at 7.17 pm.

Chairman

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Thursday, 16 March 2023 at 4.00 pm.

PRESENT: Councillor R Blaney (Chairman)  
Councillor Mrs L Dales (Vice-Chairman)

Councillor M Brock, Councillor R Crowe, Councillor A Freeman,  
Councillor L Goff, Councillor Mrs P Rainbow, Councillor M Skinner,  
Councillor I Walker, Councillor K Walker, Councillor T Wildgust and  
Councillor Mrs Y Woodhead

ALSO IN  
ATTENDANCE:

APOLOGIES FOR ABSENCE: Councillor Mrs R Holloway (Committee Member), Councillor S Saddington (Committee Member) and Councillor T Smith (Committee Member)

### 108 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor M Skinner declared a Pecuniary Interest regarding Application No. 22/01999/FUL – Telecommunications Monopole, Hawton Road Newark On Trent, as it was related to his employment, and a Non-Registrable Interest in Application No. 21/02043/FLUM – Land off Nottingham Road Southwell, as he was a Director of Active4Today.

Councillor Mrs P Rainbow declared a Personal Interest in Application No. 22/01655/HOUSE and would not take part in the debate or vote at the Planning Committee.

Councillors L Dales, I Walker and K Walker declared Non-Registerable Interests as appointed representatives on the Trent Valley Internal Drainage Board.

### 109 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

### 110 MINUTES OF THE MEETING HELD ON 16 FEBRUARY 2023

AGREED that the Minutes of the meeting held on 16 February 2023 were approved as a correct record and signed by the Chairman.

### 111 LAND OFF NOTTINGHAM ROAD SOUTHWELL - 21/02043/FULM

The Committee considered the report of the Business Manager – Planning Development, which sought the erection of a new foodstore (Use Class E) and associated new access, parking, servicing, drainage, landscaping and highway works.



Members attended a site visit prior to the commencement of the Planning Committee.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Director of Group Property Sainsbury, the Agent and Members of the public. A site map was included as this was omitted from the agenda.

The Local Ward Member and the Vice Chairman of Southwell Town Council were in attendance and both spoke objecting to the application.

Two Local Ward Members, who were also Members of the Planning Committee also spoke and raised concerns with the application.

Members considered the application noting the concerns raised and the reasons for refusal detailed in the report to the Committee.

AGREED (unanimously) that planning permission be Refused for the reasons contained within the report in line with Officer recommendation.

112 TELECOMMUNICATIONS MONOPOLE, HAWTON ROAD, NEWARK ON TRENT - 22/01999/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the proposed retention of a 20.00m monopole supporting 6 no. antennas with a wraparound equipment cabinet at the base of the column, installation of 3 no. new equipment cabinets and ancillary development thereto (re-submission of 21/02456/FUL).

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

Members considered the application acceptable.

AGREED ( 7 For, 4 against) that planning permission be approved for the reasons contained within the report.

*Councillor M Skinner left the meeting for the duration of this item.*

113 LAND OFF A17, CODDINGTON - 22/02427/RMAM

The Committee considered the report of the Business Manager – Planning Development, which sought a reserved matters application pursuant to application 20/01452/OUTM for the erection of one distribution building (Use Class B8) together with ancillary offices, plot access, car parking and landscaping.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received from local residents following the publication of the agenda.

The Chairman of Coddington Parish Council was in attendance and spoke to the meeting raising a number of concerns and requests from the Parish Council in relation to the proposed development.

Members considered the application. During consideration, the meeting was adjourned briefly, to confirm with the applicant details of vehicle movements on the site. Members considered the application to be acceptable.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report.

114 LAND AT OSSINGTON ROAD, KNEESALL - 22/02258/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought a detached dwelling with integral garage and new vehicular access. Members attended a site visit prior to the commencement of the Planning Committee.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

The Local Ward Member was in attendance and spoke in objection to the application raising concern over the impact on traffic and parking in the local area from the proposed development.

Members considered the application acceptable.

AGREED (9 For, 3 Against) that planning permission be approved subject to the conditions contained within the report.

115 MANOR LODGE, MANOR WALK, EPPERSTONE - 22/01550/HOUSE

The Committee considered the report of the Business Manager – Planning Development, which sought a proposed shed; revised rooflights and new dormer window to rear elevation.

Following deferral from the previous month's meeting, Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development. Members recalled that they had attended a site visit last month.

A schedule of communication was tabled at the meeting, which detailed correspondence received from the applicant, following publication of the agenda, as well as an amended site plan.

The Local Ward Member was in attendance and spoke as a representative of Epperstone Parish Council.

Members considered the application acceptable.

AGREED (10 For, 2 Against) that planning permission be approved subject to the conditions contained within the report subject to additional informative to reference the applicant's assurance that the boat will be removed by summer 2023 and the site tidied up.

116 HOVERINGHAM ACTIVITY CENTRE, THURGARTON LANE, THURGARTON - 22/02296/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the demolition of the Scout hut and erection of replacement building providing training and changing facilities. A site visit had taken place prior to the commencement of the Planning Committee.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed comments received from Thurgarton Parish Council, following the publication of the agenda, in support of the application.

The Local Ward Member and a Member of Hoveringham Parish Council were in attendance and both spoke in support of the application.

Members considered the application and were sympathetic to the desire of the applicant to provide improved facilities for the Scouts, however, concern was raised over the size of the proposed development within the Green Belt.

AGREED (unanimously) that the application be deferred to allow discussion with applicant regarding whether a condition restricting occupation to the Scouts would prejudice the permission and if it is possible to further reduce the scale of the building

117 4 THE ORCHARDS, OXTON - 22/01655/HOUSE

The Committee considered the report of the Business Manager – Planning Development, which sought the demolition of an existing garage, front conservatory/utility and rear porch; proposed erection of 2-storey side extension and single-storey rear extension.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development. Members recalled that they had undertaken a site visit to the application site last month.

A schedule of communication was tabled at the meeting, which detailed correspondence received from the Agent to propose removal of the vehicular gate from the application.

The Local Ward Member and a Members from Oxton Parish Council were in attendance and both spoke in support of the application.

Members considered the application and it was confirmed that buildings that had previously been demolished on the application site, could not be taken into account when calculating the volume of proposed developments.

AGREED (7 For 2 Against 2 Abstention, ) that planning permission be refused for the reason contained within the report in accordance with the Officer recommendation and subject to omission of gates from the 1<sup>st</sup> informative.

*Councillor Mrs P Rainbow left the meeting for the duration of this item.*

118 FORMER THOREBY COLIERY, OLLERTON ROAD, EDWINSTOWE - 23/00030/VAR106

The Committee considered the report of the Business Manager – Planning Development, which sought an application to vary Section 106 Agreement pursuant to planning application 16/02173/OUTM - to allow increased residential occupations (to 655) by delaying release of employment land.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which confirmed that formal comments from Nottinghamshire Country Council were still awaited.

Members considered the application acceptable and expressed their sympathies with residents over the delay in the works proposed for Ollerton roundabout.

AGREED (unanimously) that the variation be approved subject to agreement from Nottinghamshire County Council.

119 THE DUTCH BARN AT SOUTHWELL ROAD, LOWDHAM - 22/01637/FUL

This item was withdrawn from the agenda.

120 THE MISTAL, CHAPEL LANE, EPPERSTONE - 22/02396/HOUSE

The Committee considered the report of the Business Manager – Planning Development, which sought a single storey extension to the south east elevation. A site visit had taken place prior to the commencement of the Planning Committee.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received from the Agent following the publication of the agenda.

The Local Ward Member was in attendance and spoke in support of the application, on the basis that the applicant needed to be on site on the farm to tend livestock. Members considered the application and it was confirmed that there was no associated agricultural tie attached to the application or building.

AGREED (unanimously) that the application be deferred to allow discussion with the applicant for potential for the dwelling to be associated with agriculture.

121 CASTLE HOUSE CAR PARK, GREAT NORTH ROAD, NEWARK ON TRENT - 23/00215/ADV

The Committee considered the report of the Business Manager – Planning Development, which sought the erection of two posters advertising the Towns Fund projects and the Air and Space Institute project.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

Members considered the application acceptable.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report.

122 APPEALS LODGED

AGREED that the report be noted.

123 APPEALS DETERMINED

AGREED that the report be noted.

Meeting closed at 7.25 pm.

Chairman

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Thursday, 20 April 2023 at 4.00 pm.

PRESENT: Councillor R Blaney (Chairman)  
Councillor Mrs L Dales (Vice-Chairman)

Councillor M Brock, Councillor R Crowe, Councillor A Freeman,  
Councillor L Goff, Councillor Mrs P Rainbow, Councillor S Saddington,  
Councillor M Skinner, Councillor T Smith, Councillor I Walker, Councillor  
K Walker, Councillor T Wildgust and Councillor Mrs Y Woodhead

APOLOGIES FOR Councillor Mrs R Holloway (Committee Member)  
ABSENCE:

### 124 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor R Blaney declared a Other Registrable Interest in Application No. 23/00436/FUL – Village Hall, Main Street, Morton, as he was the named applicant in the position of Church Warden.

Councillor Mrs S Saddington declared a Non-Registrable Interest regarding Application No. 23/00333/FUL – Field Reference No. 9208, Moor Lane, East Stoke, as she was known to the applicant and would not take part in the debate or vote at the Planning Committee.

Councillors R Crowe; L Goff; M Skinner declared a Non-Registrable Interest regarding Application No.23/00407/TWCA – Sherwood Avenue Park, Sherwood Avenue, Newark, as they were Members of Newark Town Council.

Councillor Mrs L Dales declared a Disclosable Pecuniary Interest in Application No. 22/00907/FUL – The Old Vicarage, Church Lane, South Scarle, as she was neighbour to the applicant and would not take part in the debate or vote at the Planning Committee. She also declared a Non-Registrable Interest in Application No. 23/00211/FUL – Former Buffer Depot and Driving Test Centre, Bowbridge Road, Newark on Trent, as she was a Trustee of Sherwood Forest Hospital Trust.

Councillors Mrs L Dales, I Walker and K Walker declared Non-Registrable Interests as appointed representatives on the Trent Valley Internal Drainage Board.

### 125 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

### 126 MINUTES OF THE MEETING HELD ON 16 MARCH 2023

AGREED that the Minutes of the meeting held on 16 March 2023 were

approved as a correct record and signed by the Chairman.

127 ORDER OF BUSINESS

The Planning Committee Chairman, with the permission of the Planning Committee changed the order of business and Agenda Item No. 15 was brought as the first item of business. The agenda resumed its stated order thereafter.

128 THE OLD VICARAGE, CHURCH LANE, SOUTH SCARLE - 22/00907/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the proposed conversion of existing Coach House to an annex and proposed erection of a two-storey garage and conservatory. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Case Officer and the Applicant. This included a change to the description of development.

Councillor P Rowland, on behalf of South Scarle Parish Meeting, spoke against the application in accordance with the views of South Scarle Parish Meeting, as contained within the report.

Members considered the application acceptable with an additional condition stating that the garage should remain ancillary to the main house.

Having declared a Disclosable Pecuniary Interest in this item, Councillor Mrs Dales left the meeting.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report and an additional condition that the garage is ancillary to the main house.

Councillor Mrs Dales returned to the meeting.

129 HOVERINGHAM ACTIVITY CENTRE, THURGARTON LANE, THURGARTON - 22/02296/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the demolition of a Scout hut and the erection of a replacement building providing training and changing facilities following the deferral from March's meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Case Officer and Agent.

Councillor R Jackson, Local Ward Member for Dover Beck, spoke in support of the application for the following reasons. This was a facility provided for young people through the scouting organisation. The building would be increased in size by 30% and was a modest building anyway. The children using the facilities were from inner cities and urban areas who had taken up the chance to undertake water sports and outdoor activities. It was only the right decision to provide them with changing and shower facilities and it was appropriate for leisure facilities for young people in the green belt.

Members considered the application, and they considered the location appropriate for the proposed water sports outdoor activities as the facilities were needed for safeguarding reasons. The building was not incongruous and would tidy up that area and improve the site. One Member felt that the green belt should be protected.

A vote was taken and lost with one vote For and thirteen votes Against Refusal.

AGREED (with 13 votes For and 1 vote Against) that contrary to Officer recommendation, planning permission be approved subject to the following conditions and reasons.

Conditions:

- (i) three-year time limit;
- (ii) highways and drainage;
- (iii) two informative to the applicant regarding Radon and drainage laws;
- (iv) delegated authority be granted to the Business Manager – Planning Development to include reasonable conditions.

Reason for Approval:

- (i) the Committee considered the development complies with national Green Belt policy set out in the National Planning Policy Framework (paragraph 149(b) in that the development is an appropriate facility for outdoor sort and recreation (as set out in the report) and is also considered to preserve the openness of the Green Belt and not conflict with the purposes of including land within the Green Belt. This is due to the context of the site already having built development present and whilst the new building is larger, within the wider context of the industrial buildings within the near vicinity it will not result in either harm or conflict.

In accordance with paragraph 13.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

Councillor	Vote
R.V. Blaney	For
M. Brock	For



R.A. Crowe	For
L. Dales	For
A. Freeman	For
L. Goff	For
R. Holloway	Absent
Mrs P. Rainbow	For
Mrs S. Saddington	For
M. Skinner	For
T. Smith	For
I. Walker	For
K. Walker	For
T. Wildgust	For
Mrs Y. Woodhead	Against

130 HUNTERS HILL FARM LAMBLEY ROAD LOWDHAM - 22/02188/FULM

The Committee considered the report of the Business Manager – Planning Development, which sought the construction of on-line flood storage reservoir to create upstream storage area on Cocker Beck to provide flood protection to village of Lowdham including removal of material and re-profiling of land and construction of associated embankment that would contain flow control structure in the form of engineered conduit; diversion of Cocker Beck for approximately 670m and diversion of the tributary to the north for approximately 250m; a number of additional elements including; the realignment of two Public Rights of Way, formation of new vehicular access to Lambley Road, residential/farm access track realignment, environmental mitigation works and landscaping (Re-submission of 21/02418/FULM). A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Case Officer; Agent and Local Resident.

The Planning Committee Chairman with the permission of the Planning Committee allowed Councillor R Jackson to address Committee as adjoining Ward Member in the absence of Councillor T Wendels.

Councillor R Jackson, Local Ward Member for Dover Beck, spoke in support of the application on the grounds that the proposal would prevent a lot of properties from flooding in Lowdham.

Members considered the application and commented on the tremendous amount of work that was involved with this scheme to alleviate the problem of flooding.

AGREED (unanimously) that planning permission be approved for the recommendations contained within the report, including completion of a legal agreement, no new material planning conditions being raised before the end of the consultation period and delegated authority granted to

Officers to allow for any amendments to be made to the planning conditions before issue.

131 CHESTNUT LODGE, BARNBY ROAD, BALDERTON, NEWARK ON TRENT - 23/00058/FULM (MAJOR)

The Committee considered the report of the Business Manager – Planning Development, which sought the proposed change of use to residential caravan site for gypsy/travellers (19 No. pitches), relocation of 2 no. existing pitches, construction of 1 no. managers dwelling, an amenity building and creation of a new access. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the following: Planning Case Officer; Nottinghamshire County Council Highways; Local Residents; Balderton Parish Council; Barnby-in-the-Willows Parish Council; Robert Jenrick MP Office; and a copy of a letter from a Local Resident.

The Business Manager – Planning Development informed the Committee of two further objections received.

The Chairman informed the Committee that he had agreed to allow Balderton Parish Council to speak as the application was in their parish and also Barnby-in-the-Willows and Coddington Parish Council as they were neighbouring parishes.

Councillor G Lee, on behalf of Balderton Parish Council, spoke against the application in accordance with the views of Balderton Parish Council, as contained within the report.

Councillor G Bett, on behalf of Barnby-in-the-Willows Parish Council, spoke against the application in accordance with the views of Barnby-in-the-Willows Parish Council, as contained within the report.

Councillor T Dikkez, on behalf of Coddington Parish Council, spoke against the application in accordance with the views of Coddington Parish Council, as contained within the report.

Councillor J Lee, Local Ward Member for Balderton North & Coddington, spoke against the application on the grounds that if planning permission was granted it would set a dangerous precedent as the large house could be built and then never have any gypsy travellers taking up the pitches, it was considered a way around the rules for building in the open countryside. He commented that he had supported gypsy traveller applications in the past, however this application was not Council run and there was no evidence for any need at this location. If there wasn't any take up, the utility block may also be used as a second home in the future.

The Business Manager – Planning Development in relation to a question that an

Environmental Assessment had not been undertaken, explained that the site did not fall into any of the categories set out in Schedule 1 and did not fall within the thresholds of Schedule 2 and an Environmental Impact Assessment was not required.

Members considered the application and felt that the dwelling was too large in the open countryside and to use the gypsy traveller site to get such a large dwelling was considered unethical. It was also commented that there were no footpaths connecting to major facilities from this site. Another Member felt that the application was acceptable given the need for gypsy traveller sites in the district.

The Business Manager – Planning development informed Members that Condition 12 addressed the need that the site would be used for its intended use. Permitted development rights would need to be removed.

A vote was taken and lost for Approval with one vote For and thirteen votes Against.

AGREED (with 13 votes For and 1 vote Against) that contrary to Officer recommendation planning permission be Refused for the following reasons:

- (i) the principle of a manager's house of that size, five bed-room, three storey for the necessity to manage a Gypsy Traveller site of twenty-one pitches was not acceptable and created harm to the open countryside; and
- (ii) was contrary to Policies CP9; CP13; SP3; DM8; & DM5

*Councillor T Smith left the meeting at this point.*

132 LAND AT GREENAWAY, ROLLESTON - 22/02176/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the demolition of two single storey bungalows and construction of 8 dwellings that included off-street parking provision and outdoor amenity space. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from Rolleston Village Hall.

Councillor Baillon, on behalf of Rolleston Parish Council, spoke against the application in accordance with the views of Rolleston Parish Council, as contained within the report.

Members considered the application, and it was commented that the two bungalows that had stood empty for six years was too long given the need for housing. It was commented that the intensity on the access road was too great and the largest of the open market houses would impact on the appropriate use of the village hall. The

design was considered to have been taken off the shelf and was not desirable. The road adjacent to the site had not been adopted and was in a poor state and the maintenance of that road was unclear. The car parking arrangements for the development were not adequate. The grass verge may be used for car parking however that was included in the landscaping scheme and would have trees planted on it. Concern was raised regarding the risk of flooding, an area that had previously flooded. Another Member commented that the scheme may put the village hall in danger if there were not adequate car parking arrangements for visitors to the village hall. Another Member commented that there was a shortage of bungalows, and it wasn't very often that bungalows were demolished. Members further commented on the size and scale of the development and would prefer the replacement of the bungalows with bungalows.

A vote was taken to Approve which was lost with one vote For and twelve votes Against.

AGREED (with 12 votes For and 1 vote Against) that contrary to Officer recommendation, planning permission be refused for the following reasons:

- (i) Over intensive development at the site resulting in inadequate visitor car parking,
- (ii) likely impact on the use of Village Hall due to the proximity of the dwellings;
- (iii) issue of design;
- (iv) measures for maintenance of the road not provided; and
- (v) landscaping which was failure to demonstrate unauthorised car parking due to road maintenance.

In accordance with paragraph 13.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

<b>Councillor</b>	<b>Vote</b>
R.V. Blaney	For
M. Brock	For
R.A. Crowe	For
L. Dales	For
A. Freeman	Against
L. Goff	For
R. Holloway	Absent
Mrs P. Rainbow	For
Mrs S. Saddington	For
M. Skinner	For
T. Smith	Absent
I. Walker	For
K. Walker	For
T. Wildgust	For
Mrs Y. Woodhead	For

In accordance with Rule 30.1, the Chairman indicated that the meeting had been

ongoing for three hours and a motion was required to be proposed and seconded to extend the meeting.

AGREED (unanimously) that the meeting continue.

133 HUTCHINSON ENGINEERING SERVICES LTD, GREAT NORTH ROAD, WESTON - 22/02086/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the change of use of agricultural land to a proposed turning area. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Agent.

Councillor Laughton, on behalf of Weston Parish Council, spoke in support of the application in accordance with the views of Weston Parish Council, as contained within the report.

Councillor Mrs S Michael, Local Ward Member for Sutton-On-Trent spoke in support of the application and supported the views of Weston Parish Council. It was commented that the site was ideally positioned for the road network. The roads would come to a standstill if this site was positioned in Newark. The site would allow for the complete turning of vehicles. In terms of visibility and visual harm, in a year's time the hedge would have grown and only the hedge would be visible from the A1. It was commented that businesses should be nurtured in the district.

Members considered the application and some Members felt that the turning point would be safer, and the site was very well laid out. Other Members commented that this was just another application in several applications, from the change of use from agricultural land.

AGREED (with 7 votes For and 6 votes Against) that planning permission be refused for the reasons contained within the report.

134 BROADLANDS, SOUTHWELL ROAD, FARNSFIELD - 22/02469/RMA

The Committee considered the report of the Business Manager – Planning Development, which sought a reserved matters application pursuant to application 21/02680/OUT for the erection of 3 dwellings following the demolition of Broadlands; including amendment to existing vehicular access and associated works. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Neighbour.

Members considered the application acceptable.

AGREED (with 12 votes For and 1 vote Against) that planning permission be approved subject to conditions contained within the report.

135 OLLERTON HALL, MAIN STREET, OLLERTON - 22/00852/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the change of use and conversion of hall to 8 new apartments with new bin and cycle store.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Case Officer detailing the proposed conditions.

Members considered the application acceptable.

AGREED (unanimously) that planning permission be approved subject to conditions contained in the late Schedule of Communication and delegated authority be granted to the Business Manager – Planning Development to allow for any amendments to be made before issue.

136 OLLERTON HALL, MAIN STREET, OLLERTON - 22/00853/LBC

The Committee considered the report of the Business Manager – Planning Development, which sought the refurbishment of the hall to provide 8 no. new apartments.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Planning Case Officer detailing the proposed conditions.

Members considered the application acceptable.

AGREED (unanimously) that planning permission be approved subject to conditions contained in the late Schedule of Communication and delegated authority be granted to the Business Manager – Planning Development to allow for any amendments to be made before issue.

137 VILLAGE HALL, MAIN STREET, MORTON - 23/00436/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the change of use from a village hall to a dwelling with rear two storey extension and demolition of existing flat roof extensions.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from Fiskerton-Cum-Morton Parish Council.

Members considered the application acceptable.

Having declared an Other Registrable Interest Councillor R. Blaney left the meeting.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report.

Councillor R. Blaney returned to the meeting.

138 FIELD REFERENCE NUMBER 9208, MOOR LANE, EAST STOKE - 23/00333/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the demolition of an existing stable block and the erection of a single storey dwelling. A site visit took place before the meeting.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from the Applicant.

Members considered the application and the Local Ward Member commented that the proposed development was infill and would smarten the site up. The proposed bungalow would replace the existing building. The applicant had an urgent medical need, and the building would not be built for profit, but to maximise the benefit of the surroundings.

The Business Manager – Planning Development informed Members that Planning consent ran with the land and not the applicant.

Having declared a Non-Registrable Interest Councillor Mrs S Saddington left the meeting.

AGREED (with 6 votes For and 6 votes Against, the Chairman used his casting vote for Refusal) that planning permission be refused for the reasons contained within the report.

Councillor Mrs S Saddington returned to the meeting.

139 FORMER BUFFER DEPOT AND DRIVING TEST CENTRE, BOWBRIDGE ROAD, NEWARK ON TRENT - 23/00211/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought a Car Park with 80 spaces, including 16 EVCP's, Solar Shelter Canopies, fencing, barrier, ticket machines and CCTV.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from Newark Town Council.

Members considered the application and the Local Ward Member commented that although the loss of trees was regrettable, this application brought the land back into use which had been derelict for some time. The application brought more car parking spaces for the hospital and to the town. Another Member disagreed with this and commented that Bowbridge Road was congested with traffic, there was a need to get more people on bikes and public transport.

Councillor Mrs S Saddington commented that she was the Nottinghamshire County Council Chairman of the Health Scrutiny and she had requested new services for Newark hospital.

AGREED (with 12 votes For and 1 vote against) that planning permission be approved subject to the conditions contained within the report.

140 HALAM C OF E SCHOOL - 22/02255/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the installation of a new black hooped metal fencing and fence panels to school existing boundary.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

Councillor S Godfrey, on behalf of Halam Parish Council, spoke against the application in accordance with the views of Halam Parish Council, as contained within the report.

Members considered the application and the Local Ward Member commented that she was in support of Halam Parish Council and there was a need to explore whether the proposed fence was a safeguarding issue, why it had come to the Planning Committee and was it a requirement to have this fencing. She was concerned with the fence being over two metres tall in the middle of the village, which would have a visual impact. Other Members commented on the need for fencing around schools which was also present around the perimeter of schools in their villages, to keep children safe.



The Business Manager – Planning Development informed the Committee that a two-metre fence could be erected without planning permission and the proposed application was an additional 11mm in height, she sought Committee consideration as to whether that additional height resulted in harm. The Council’s Conservation Officer had no issue with the proposal.

AGREED (with 10 votes For, 2 votes against and 1 Abstention) that planning permission be approved subject to the conditions contained within the report.

141 FORMER NEWARK LIVESTOCK MARKET, GREAT NORTH ROAD, NEWARK ON TRENT - 23/00334/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought a ramp to connect Air & Space (ASI) access road.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

A schedule of communication was tabled at the meeting, which detailed correspondence received following the publication of the agenda from Newark Town Council.

Members considered the application acceptable.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report.

142 SHERWOOD AVENUE PARK, SHERWOOD AVENUE, NEWARK - 23/00407/TWCA

The Committee considered the report of the Business Manager – Planning Development, which sought the erection of Tree 1 (Maple) and Tree 2 (Horse Chestnut) - Undertake Crown Lift to achieve a clearance of approximately 2.5m from ground level, crown clean and crown thin of up to 30% (Works to be undertaken in accordance with BS3998).

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

Members considered the application acceptable.

AGREED (unanimously) that no objection has been raised.

143 PLANNING APPLICATION VALIDATION CHECKLIST 2023

The Committee considered the report of the Director of Planning & Growth which updated the Council’s Planning Application Validation Checklist in line with Government guidance and legislation.

AGREED (unanimously) that:

- (a) the Planning Application Validation Checklists is adopted with the amendments as set out within the table attached to the report;
- (b) minor amendments are made to the checklist to take account of any changing to legislation over the coming years e.g. biodiversity net gain under delegated authority; and
- (c) the checklist is reviewed every 2 years in accordance with the Development Management Procedure Order.

The planning application validation checklist will contribute towards assisting with: Delivering inclusive and sustainable economic growth; Creating more and better-quality homes; Enhancing and protecting the district’s natural environment.

144 PERMITTED DEVELOPMENT RIGHTS: SUPPORTING TEMPORARY RECREATIONAL CAMPSITES, RENEWABLE ENERGY AND FILM-MAKING CONSULTATION

The Committee considered the report of the Director of Planning & Growth which informed Members of the latest permitted development right consultation and considered the proposed responses to be made.

On 28 February 2023, the Department for Levelling Up, Housing and Communities commenced a consultation on four proposals concerning permitted development rights relating to recreational campsites; renewable energy; electric charge vehicle points; and filmmaking. There were forty-one consultation questions – attached at appendix A to the report. It was not proposed to respond to all consultation questions but focus on those considered of particular importance to Newark and Sherwood.

AGREED that:

- (a) the contents of the report and the permitted development right changes be noted; and
- (b) the draft Council response in Section 2 of the report be endorsed.

145 ANNUAL REPORT DETAILING THE EXEMPT REPORTS CONSIDERED BY THE PLANNING COMMITTEE

The Committee considered the report of the Chief Executive which detailed the exempt business considered by the Committee for the period 1 March 2022 to date.

One report had been taken during exempt business entitled: Implications of new evidence on pending planning appeal in relation to application no 20/01452/OUTM Development of site for distribution uses (Use Class B8) including ancillary offices and associated works including vehicular and pedestrian access, car parking and

landscaping on Land Off A17, Coddington. The opinion of the Report Author was that the information would now be open.

AGREED (unanimously) that the report entitled: Implications of new evidence on pending planning appeal in relation to application no 20/01452/OUTM Development of site for distribution uses (Use Class B8) including ancillary offices and associated works including vehicular and pedestrian access, car parking and landscaping on Land Off A17, Coddington, become open.

146 APPEALS LODGED

AGREED that the report be noted.

147 APPEALS DETERMINED

AGREED that the report be noted.

148 PLANNING COMMITTEE ANNUAL REPORT 2022-2023

The Committee considered the report of the Director of Planning & Growth which detailed the information of the performance of the Planning Committee.

The report advised that all Planning Committee meetings had been held at Castle House. The first two were held on a Tuesday (April and May) before the meeting was changed to a Thursday. All meetings commenced at 1600 hours. The meeting in September 2022, was cancelled due to the Civic Suite being flooded.

Newark & Sherwood District Council's Planning Committee sat on eleven occasions throughout the municipal year 2022- 2023, the same as 2021-22, noting September's meeting was cancelled prior to it starting. The Committee undertook twenty-two official site visits, as part of seven meetings.

The Planning Committee considered fifty-eight planning applications over the eleven meetings. Forty-six applications were granted in line with officer recommendation; nine applications were refused in line with officer recommendation; one application was granted contrary to officer recommendation; two applications were refused contrary to officer recommendation; and of the fifty-eight, four were deferred for negotiation or further information.

Throughout the municipal year Newark & Sherwood District Council received seven appeal decisions in respect of decisions made by the Planning Committee.

Out of the seven, five of the appeals were allowed (i.e. granted) by the Inspector and one was dismissed (refused) supporting the decision of the Committee, whilst one was withdrawn by the appellant.

Of the appeals four of these had been recommended for approval by Officers but overturned by Committee; two had been recommended by Officers to be refused; of the overturned appeals, all were dismissed. The report also detailed the allowed

appeals. A list of the variety of reports considered by the Planning Committee was also detailed in the report.

AGREED that the report be noted.

Meeting closed at 8.50 pm.

Chairman

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Audit and Governance Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Thursday, 6 April 2023 at 6.00 pm.

PRESENT: Councillor Mrs S Michael (Chairman)  
Councillor R Crowe (Vice-Chairman)

Councillor R Blaney, Councillor Mrs B Brooks, Councillor S Haynes and Councillor J Kellas and Mr C Richardson (Non-Voting Co-Optee)

APOLOGIES FOR ABSENCE: Councillor D Cumberlidge (Committee Member), Councillor Mrs E Davis (Committee Member), Councillor P Harris (Committee Member), Councillor B Laughton (Committee Member), Councillor J Lee (Committee Member) and Councillor T Smith (Committee Member)

### 47 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

That no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 48 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

Other than the Council recording in accordance with usual practice, there were no declarations of intention to record the meeting.

### 49 MINUTES OF THE MEETING HELD ON 1 FEBRUARY 2023

It was noted that Mr C Richardson the Non-Voting Co-Optee had been present at the 1 February 2023 meeting having been omitted from the minutes.

AGREED that the minutes of the meeting held on 1 February 2023 be approved as a correct record and signed by the Chairman.

### 50 STRATEGIC RISK MANAGEMENT

The Committee considered the report from the Safety and Risk Manager providing an update to Members on the status of the Council's 2023/24 Strategic Risk Register.

The report highlighted to Members that the contents of the previous Strategic Risk Register for 2022/23 was reviewed by Members in November 2022.

The Safety and Risk Manager explained the changes to the new Risk Register working with SLT, informing the Committee that SR210 Arkwood Development has been removed from the Strategic Risk Register and allocated to the Chief Executive as an operational risk, mirroring the operational risk approach utilised for A4Today.

An update to the report to be brought to the November Audit and Governance Committee.

AGREED (unanimously) that Members noted the amendments to the Strategic Risk Register and to highlight any issues of concern.

51 COUNCILLOR INDUCTION PROGRAMME MAY 2023

The Committee considered the report from the Assistant Director Legal & Democratic Services and Monitoring Officer providing feedback from the Member Working Group established to have oversight of the Councillor induction process following the May 2023 District Council election.

The report provided feedback from the Member Working Group with the suggestion for some of the Induction Programme to be delivered from sites other than Castle House with the example of the Civil War Centre or the Business Innovation Centre. As an alternative to this proposal, Officers had arranged a Bus Tour of the District on the two Fridays following the election, a morning session for the first Friday followed by an afternoon session for the second Friday.

The Assistant Director Legal & Democratic Services and Monitoring Officer advised the Committee that the candidate packs would be issued on the day of the election, however Councillor Blaney suggested the distribution in early April, to allow the pencilling of dates in diaries. The Assistant Director Legal & Democratic Services and Monitoring Officer would take this into consideration to issue earlier.

AGREED (unanimously) that:

- a) the report be noted; and
- b) the Councillor Learning and Development is included on the Committee's future work programme.

52 APPOINTMENT OF INDEPENDENT PERSONS

The Committee considered the report from the Assistant Director Legal & Democratic Services and Monitoring Officer to consider the appointment of Paul Cox and Sarah Britton as Independent Persons to the Council for a further 4-year term.

The report provided a reminder that in May 2019 Full Council appointed the two Independent Persons for a 4-year term. The Monitoring Officer having consulted with them both were happy to stand again for a further four years.

The Committee considered the annual rate for the Independent Persons noting it had remained the same for the last four years and to leave as it was with the option to review on an annual basis. The Committee also suggested more context for future reports, providing numbers of complaints the Independent Persons would attend if a hearing was to take place. This could all be considered when the new Council is in place.

AGREED (unanimously) that the Committee recommends to Full Council for Paul Cox and Sarah Britton to be appointed as Independent Persons to the Council for a further 4-year term.

53 COMBINED ASSURANCE REPORT

The Committee considered the report from the Business Manager for Financial Services receiving and commenting upon the Combined Assurance report for the 2022/23 financial year.

The report produced by Internal Audit demonstrated assurance levels working with SLT and business units. The Assistant Director Legal & Democratic Services and Monitoring Officer highlighted this was a helpful stock check and a comprehensive report.

AGREED (unanimously) that the Committee considered and commented upon the report.

54 ANNUAL INTERNAL AUDIT PLAN

The Committee considered the report from the Business Manager for Financial Services having presented the proposed Internal Audit Plan to the Committee for approval, in order for the Council to gain the relevant assurances throughout the 2023/24 financial year.

The report informed the Committee that the contract with Assurance Lincolnshire had ended on 31 March 2023 with works still to complete with respect to the Mansfield Crematorium audit and the Head of Internal Audit's Annual report, these to be taken to the next meeting.

Appendix B of the Internal Audit Plan provided the Committee with a list of those Audits undertaken in the last 5 years.

The Committee were informed that TIAA Ltd would be the Council's Internal Auditors for the next 5 years and would be attending the Committee meetings going forward.

AGREED (unanimously) that the Committee approved the Internal Audit Plan.

55 EXTERNAL AUDITORS' ANNUAL REPORT

The Committee considered the report from the Business Manager for Financial Services presenting the External Auditors' Annual report.

The representative from Mazars, present at the meeting had provided at Appendix A of the Auditor's Annual Report a summary of the work carried out by the External Auditors as the auditor for the Council for year ending 31 March 2022.

Councillor Blaney referred to page 108 of the Agenda as part of the External Auditors' Annual Report as it was felt that the statement in the first box was incorrect as in 2013/14 it was not a case of the Council agreeing to purchase the London Road Municipal Buildings when the Council already owned it and had been leasing it to Nottinghamshire County Council.

David Hoose from Mazars would take this away for correction and bring to the next meeting.

AGREED (unanimously) that Members received and noted the contents of the report.

56 ANNUAL EXTERNAL AUDIT PLANNING UPDATE 2022/23

The Committee considered the report from the Business Manager for Financial Services presenting the External Audit Strategy Memorandum for the 2022/23 Statement of Accounts work.

The Appendix providing the External Audit Planning Update for 2022/23 highlights the Audit approach and timelines, including the Council's Value for Money. It also includes what is expected to complete in April to inform the Annual Audit Strategy Memorandum to present at the next Audit & Governance Committee.

AGREED (unanimously) that Members noted the External Audit Planning Update 2022/23.

57 STATEMENT OF ACCOUNTING POLICIES 2022/2023

The Committee considered the report from the Assistant Business Manager for Financial Services to provide Members with updates made to the Council's accounting policies in relation to the closedown of the 2022/2023 financial year.

The Assistant Business Manager for Financial Services advised the Committee of an error when referring to 2.2 of the report informing of relevant key changes listed at 3.1 when it should actually be 2.1.

AGREED (unanimously) that Members approved the amended Statement of Accounting Policies for 2022/2023.

58 UNDERLYING PENSION ASSUMPTIONS FOR 2022/2023 STATEMENT OF ACCOUNTS

The Committee considered the report from the Assistant Business Manager for Financial Services providing Members with information regarding the assumptions made by the pension fund actuary in calculating the IAS 19 (International Accounting standard 19 – Employee Benefits) figures to be reported in the 2022/2023 Statement of Accounts.

The report explained how the Council use the calculated costs and the underlying assumptions, based upon the advice of the actuary of the Nottinghamshire County Council Pension Fund, Barnett Waddingham and the administering authority (Nottinghamshire County Council) when preparing the Annual Statement of Accounts.

AGREED (unanimously) that Members noted and approved the assumptions used in the calculation of pension figures for 2022/2023.

59 UNDERLYING VALUATION ASSUMPTIONS FOR 2022/2023 STATEMENT OF ACCOUNTS



The Committee considered the report from the Assistant Business Manager for Financial Services providing Members with information regarding the assumptions made by the Valuers in calculating the figures to be reported in the 2022/23 Statement of Accounts, as per the revaluation model approach taken by the Council under IAS 16 (International Accounting Standard 16 – Property, Plant and Equipment).

The report highlighted how the Council’s dwelling assets are revalued every year with a desktop review and once every five years a full revaluation will take place. For the financial year 2022/23 being the fifth year therefore a full revaluation is required.

AGREED (unanimously) that Members noted and approved the assumptions used in the calculation of asset valuation figures for 2022/2023.

60 AUDIT & GOVERNANCE COMMITTEE WORK PLAN

The Committee considered the future Audit & Governance Committee Work Plan, noting that Mark Surridge at Mazars would be replacing David Hoose.

AGREED (unanimously) that the Audit & Governance Committee Work Plan be approved.

61 DATE OF NEXT MEETING

The next Audit & Governance Committee meeting to be held on Wednesday 14 June 2023.

Having reached the end of the cycle the Chairman of the Committee thanked everyone, including Officers for their guidance, Members, External representatives, those retiring or not elected and to those returning.

Meeting closed at 6.57 pm.

Chairman

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **General Purposes Committee** held in the Castle House, Great North Road, Newark NG24 1BY on Thursday, 2 March 2023 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)  
Councillor I Walker (Vice-Chairman)

Councillor L Brazier, Councillor Mrs B Brooks, Councillor M Cope,  
Councillor A Freeman, Councillor P Harris, Councillor R Jackson,  
Councillor Mrs S Michael, Councillor S Saddington, Councillor  
T Thompson, Councillor K Walker, Councillor R White, Councillor  
T Wildgust and Councillor Mrs Y Woodhead

### 27 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 28 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being recorded by the Council and that the meeting was being livestreamed and broadcast from the Civic Suite, Castle House.

### 29 MINUTES OF THE MEETING HELD ON 1 DECEMBER 2022

AGREED that the Minutes of the meeting held 1 December 2022 were a correct record and signed by the Chairman.

### 30 FORWARD PLAN (MARCH 2023 TO FEBRUARY 2024)

NOTED the General Purposes Committee's Forward Plan from 1 March 2022 to 29 February 2024.

At this point in the meeting the Chairman took the opportunity to thank all Members for their work on the General Purposes Committee for the last four years. She also thanked Officers for their help and support throughout that period.

### 31 CHANGE OF RUNNING ORDER

With the agreement of the Committee, the Chairman amended the running order of the Agenda. The next item would be Agenda Item No. 8 – Polling Place Changes – May 2023, following which the Agenda order would resume as published.

32 POLLING PLACE CHANGES - MAY 2023

The Committee considered the report of the Business Manager – Elections & Democratic Services which sought to advise Members of a number of required changes to polling places ahead of the District/Parish Election to be held on 4 May 2023.

The report set out the proposed changes to 6 polling places, noting that the station in Southwell was still to be resolved. All the proposed amendments had been shared with the existing local Ward Members who had indicated their support. It was also reported that voters would be advised of the changes on polling cards which would be issued in sufficient time to enable voters to request a postal vote, should they not wish to vote in person. The Council would also publicise the changes through social medial channels.

In considering the report, a Member referred to the proposed change in Bilsthorpe from the Village Hall, which was not available due to refurbishment works, to The Green Community Centre. He noted that this location was at the edge of the village and queried whether alternative, more central locations, had been considered, suggesting the library and the welfare as possible alternatives. In response, the Business Manager advised that they could be considered and noted that it was hoped that this was only a temporary change.

AGREED (unanimously) that:

- a) the proposed change in polling places for the reasons set out in the report be approved;
- b) delegated authority be given to the Returning Officer to finalise the new polling place in Southwell following consultation with the Chairman of the General Purposes Committee and local Ward Members; and
- c) a general delegation be given to the Returning Officer to make any further changes which may become necessary, again following consultation with the Chairman of the General Purposes Committee and relevant Ward Members.

33 INTRODUCTION OF LOW AND ZERO EMISSION LICENSED VEHICLES

The Committee considered the report of the Environmental Health & Licensing Manager which sought Members' approval for a minor amendment to the Hackney Carriage & Private Hire Licensing Policy 2022 in order to facilitate low and zero emission vehicles and to improve accessibility.

The report set out the definition of an ultra-low emissions vehicle (ULEV) and how the current policy did not facilitate the licensing of electric format vehicles with paragraph 2.0 of the report setting out the proposed amendment to the policy to enable their registration.

In considering the report a Member raised the issue of the longevity of ULEVs, noting their higher capital cost and the low availability of second hand vehicles. He referred to the current age limit of vehicles within the policy, noting that it was mainly in relation to the bodywork of vehicles and not the engine. He noted that the engine of ULEVs would last for numerous years and requested that Officers give the matter consideration. In response, the Environmental Health & Licensing Manager advised that a consultation with the community would be undertaken in the future to look at improving the provision of electric vehicles and also the possibility of introducing some incentives for drivers to choose such vehicles in the future.

AGREED (unanimously) that the Hackney Carriage & Private Hire Licensing Policy 2022 be amended to facilitate low and zero emission vehicles and to improve accessibility.

#### 34 REVIEW OF TAXI FARES

The Committee considered the report of the Senior Licensing Officer which sought to update Members on the results of the taxi fare review consultation.

It was reported that during the review all 143 licensed Hackney Carriage & Private Hire Drivers had been asked questions as listed within the report. Of those 143 drivers contacted, only 9 had chosen to respond, with their comments being listed in Appendix A. Officers carried out a comparison of costs with other local authorities within Nottinghamshire, the findings of which were detailed in Appendix B with Members being asked to consider the 3 options as set out in paragraph 2 of the report.

In considering the report, Members noted the poor response to the consultation and queried the cost of recalibrating the meters, should an amendment to the tariff be made. They were advised that this would be at a cost of £25/£35 per vehicle. In relation to Option 3 – to only amend the starting time of tariff two (evening tariff), Members agreed that the current start time of 23:00 hrs was too late and suggested that this be amended to 20:00 hrs.

AGREED (unanimously) that the starting time of the tariff two (evening tariff) be amended with a revised starting time of 20:00 hrs.

#### 35 UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Senior Licensing Officer which sought to present to Members the activities and performance of the Licensing Team which included details of current ongoing enforcement issues.

Information contained within the report related to the number of applications for grants and renewal of licences for Hackney Carriage; Private Hire; and Ambulance Drivers together with those for Hackney Carriage and Private Hire Vehicles. A note of ongoing enforcement activities was also listed for information as to what action had been taken to-date.

In considering the report a Member raised the issue of how touting was dealt with on private land as he believed this to be inconsistent, specifically referring to incidents at the Northgate Railway Station. In response, Members were advised that rail employees had been moving on vehicles that had been touting as it was their land and property.

AGREED (unanimously) that the report be noted.

36 MINUTES OF HC/PH DRIVER'S SUB-COMMITTEE

NOTED the Minutes of the Hackney Carriage & Private Hire Drivers Sub-Committee held on 17 January 2023.

Meeting closed at 6.16 pm.

Chairman

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Licensing Committee** held in the Castle House, Great North Road, Newark NG24 1BY on Thursday, 2 March 2023 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)  
Councillor I Walker (Vice-Chairman)

Councillor L Brazier, Councillor Mrs B Brooks, Councillor M Cope,  
Councillor A Freeman, Councillor P Harris, Councillor R Jackson,  
Councillor Mrs S Michael, Councillor S Saddington, Councillor  
T Thompson, Councillor K Walker, Councillor R White, Councillor  
T Wildgust and Councillor Mrs Y Woodhead

### 29 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 30 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being recorded by the Council and that the meeting was being livestreamed and broadcast from the Civic Suite, Castle House.

### 31 MINUTES OF THE MEETING HELD ON 1 DECEMBER 2022

AGREED that the Minutes of the meeting held 1 December were a correct record and signed by the Chairman.

### 32 FORWARD PLAN (MARCH 2023 TO FEBRUARY 2024)

NOTED the Licensing Committee's Forward Plan from 1 March 2023 to 29 February 2024.

### 33 GOVERNMENT RESPONSE TO THE POST LEGISLATIVE SCRUTINY OF THE LICENSING ACT 2003

The Committee considered the report of the Business Manager – Public Protection which sought to provide Members with the current Government's approach to the concerns raised by the post legislative review of the Licensing Act 2003.

The report outlined the process undertaken in relation to the review of the Licensing Act 2003 and provided a summary of the key findings arising from the Government's response to that review, where they were of particular interest to local licensing policy or procedure. These were listed as: co-ordination between licensing and planning systems; agents of change; training; access to licensing premises for disabled people; night-time economy; and national database for personal licence holders.

In considering the report a Member commented that the Government's stance in relation to access to licensed premises for disabled people was disappointing and would wish to have seen the recommendation of the House of Lords Select Committee upheld. It was noted that the licensing regime was unable to address this issue because the relevant legislation to do so was the Equality Act 2010.

In relation to co-ordination between the licensing and planning systems a Member commented that this could be improved. In response, Members were advised that on receipt of an application for any new Premise Licence or a variation of a Premise Licence, a copy of the application was routinely sent through to Planning Officers for comment or representation.

AGREED (unanimously) that:

- a) the report be noted; and
- b) the proposal to implement any local actions arising from it that would improve the licensing regime for residents and businesses be supported.

34 TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 OCTOBER AND 31 DECEMBER 2022.

The Committee considered the report of the Senior Licensing Officer in relation to Temporary Event Notices (TENs) received between 1 October and 31 December 2022. The appendix to the report listed all the TENs received.

AGREED (unanimously) that the report be noted.

35 UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Senior Licensing Officer in relation to the activity and performance of the Licensing Team between 1 October to 31 December 2022.

AGREED (unanimously) that the report be noted.

Meeting closed at 6.32 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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